

TOWN OF ECKVILLE-COUNCIL AGENDA

Monday, May 26, 2025

Town Office Council Chambers Eckville, AB 6:00 pm
(Councillors may attend via electronic means)

1. CALL TO ORDER	1.1	
2. DELEGATIONS/PUBLIC HEARING	2.1	
3. AGENDA	3.1	Additional Agenda Items
	3.2	Adoption of Agenda
4. MINUTES	4.1	Regular Council Meeting Minutes – May 12, 2025 pg. 1-3
5. ACTION ITEMS	5.1	RFD-2025 Operating & Capital Budget pg. 4-12
	5.2	RFD-Westview lot prices pg. 13-14
	5.3	RFD-Eckville Municipal Library Bylaws-Discussion
6. BYLAWS, POLICIES	6.1	None
7. REPORTS	7.1	Management Report – May 26, 2025 pg.22-24
	7.2	RCMP Crime Statistics pg. 25-32
	7.3	Animal Control Services April 2025 pg. 33
8. COMMITTEE, BOARD REPORTS	8.1	
9. CORRESPONDENCE, INFORMATION	9.1	Municipal Affairs 2025 LGFF letter pg. 34
10. CONSENT AGENDA	10.1	Alberta Environment and Protected Areas pg.35-39
	10.2	Eckville Recreation Board Financial Statement pg.40-41
	10.3	Parkland Regional Library System pg. 42-59
	10.4	Eckville Municipal Library Minutes and Report pg. 60-69
11. SEMINARS, MEETINGS SPECIAL EVENTS	11.1	
12. CLOSED SESSION	12.1	Section 21: Disclosure Harmful to Intergovernmental Relations
13. COMMITTEE OF THE WHOLE	13.1	
14. ADJOURNMENT	14.1	

TOWN OF ECKVILLE – COUNCIL MINUTES

Monday, May 12 2025
Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta
(The meeting was available via electronic means)

1. Call to Order

- 1.1 Mayor Ebdon called the meeting to order at 6:01 p.m.

Present: Mayor Ebdon
Councillor Engen
Councillor Meyers (joined via electronic means)
Councillor Pacholek
Councillor Palm-Fraser
Councillor See (joined via electronic means)
Councillor Thoreson (joined via electronic means)

Absent:

Present:
Staff: CAO, Jack Ramsden, Deputy CAO Darcy Webb

Press: None Present

Gallery: None

2. Delegations/Public Hearings

- 2.1 None

3. Agenda

- 3.1 Additional Agenda Items - None

- 3.2 Adoption of Agenda

Res. 128.2025

Moved by Councillor Palm-Fraser that the agenda be adopted as presented.
Carried Unanimously.

4. Minutes

- 4.1 Regular Council Meeting Minutes – April 28, 2025

Res. 129.2025

Moved by Councillor Pacholek that the minutes of the April 28, 2025 Council Meeting be approved as presented. **Carried Unanimously.**

5. Action Items

- 5.1 Eckville Recreation Board – Request for Street Closure and Sponsorship.

Res. 130.2025

Moved by Councillor Engen that on August 21, 2025 the town barricade all the openings to the area called “Block 12” about two hours in advance of the proposed 3:30pm start time. **Carried Unanimously.**

Res. 131.2025

Moved by Councillor Meyers that the Town sponsor the Summer Block Party event with a contribution of \$500.00. **Carried Unanimously.**

6. Bylaws, Policies

- 6.1 None

7. Reports
Res. 132.2025

- 7.1 Management Report – May 12th , 2025
Moved by Councillor Thoreson that the Management report for May 12th be accepted for information. **Carried Unanimously.**
- 7.2 Financial Report –May 2, 7 & 8, 2025.

Res. 133.2025

Moved by Councillor See that the Financial Report be accepted for information.
Carried Unanimously.

8. Committee & Board Reports

- 8.1 Councillor Engen reported on Lacombe Foundation and the Eckville Manor
8.2 Mayor Ebdon reported on the Charitable Society.

Res. 134.2025

Moved by Councillor Palm-Fraser that the Committee and Board Reports be accepted for information. **Carried Unanimously.**

9. Correspondence, Information Items

- 9.1 Hon Joeseph Schow – Alberta Tourism & Sport

Res. 135.2025

Moved by Councillor Pacholek that the Correspondence and Information items be accepted as information. **Carried Unanimously.**

10. Consent Agenda

- 10.1 Lacombe County Highlights – April 24, 2025
10.2 Age-Friendly e-news

Res. 136.2025

Moved by Councillor Engen that the Town of Eckville, in honor of the past, present and future contributions of the seniors of this community and throughout Alberta, declare June 2 – 8, 2025 to be Seniors' Week in Eckville.
Carried Unanimously.

Res. 137.2025

Moved by Councillor Meyers that the Correspondence and Information items be accepted as information. **Carried Unanimously.**

11. Seminars, Meetings, Special Events

- 11.1 Invitation to Ponoka Stampede – June 27, 2025

Res.138.2025

Moved by Mayor Ebdon that the Seminars, Meetings and special events items be accepted as information. **Carried Unanimously.**

12. Closed Session

- 12.1 Section 21: Disclosure harmful to intergovernmental relations.

Res. 139.2025

Moved by Councillor Pacholek that the meeting move into closed session, excluding all persons except Council Members, the CAO and the Deputy CAO in order to discuss an item with respect to Section 21: Disclosure Harmful to Intergovernmental relations. Time 6:50p.m. **Carried Unanimously**

Res. 140.2025

Moved by Councilor Engen that the meeting revert back to open session. Time 8:11p.m. **Carried Unanimously.**

Mayor Ebdon called for a 5 minute recess. Time 8:12p.m. The meeting reconvened at 8:17p.m.

Res. 141.2025

Moved by Councillor Engen that the Town not approve the "Fire Service Agreement Review Discussion Protocols" which were received by the Town of Eckville on May 2, 2025 and further the Town not attend the May 27, 2025 regional meeting based on the said protocols."

13. Committee of the Whole

13.1 Mayor Ebdon called for a 5 minute recess. Time 8:19p.m. The meeting reconvened at 8:23p.m.

2025 Budget Discussion

14. Adjournment

14.1

Res. 142.2025

Mayor Ebdon adjourned the meeting. Time 8:50p.m. **Carried Unanimously.**

Mayor

CAO

Mtg. Date May 26, 2025
Agenda Item 5.1

TOWN OF ECKVILLE
Request to Council for Decision

Meeting:	Town Council
Meeting Date:	May 26, 2025
Originated By:	Jack Ramsden, CAO; Darcy Webb, Deputy CAO
Title:	Approval of 2025 Operating & Capital Budgets

BACKGROUND: Please find attached a copy of the final draft of the proposed 2025 Operating & Capital Budget.

DISCUSSION/ALTERNATIVES:

Highlights:

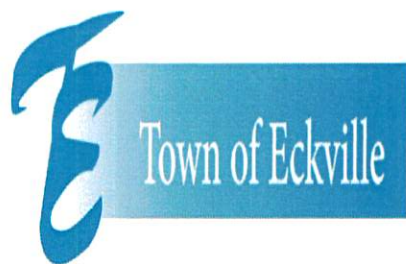
- Maintained 2024 staffing levels.
- Adjusted Council structure
- Adjusted staff grid for CPI.
- Benefit costs adjusted to reflect 2025 rates.
- Applied inflation factor to applicable goods and services expenditures.
- Other revenue and expenditure activities reviewed and adjusted where appropriate to reflect 2025 estimates.
- Anticipated Municipal Property Tax increase of 3% estimated at \$38k.
- \$3.58 million operating budget (\$3.48 – 2024).
- Seventeen Operating and Capital projects totalling \$674k.

IMPACT ON BUDGET: N/A

RECOMMENDED ACTION: That the following motion be presented for consideration:

"That the 2025 Town of Eckville Operating & Capital Budget be approved as presented."

Prepared By:  Approved By: _____



2025 Operating & Capital Budget



2025 Budget

Statement of Financial Activities

	2025 Budget
<u>REVENUES</u>	
Net Property Tax	\$1,684,674.91
Sales and User Charges	\$705,794.99
Penalties	\$20,000.00
Licenses and Permits	\$12,750.00
Fines	\$6,500.00
Franchise and Concession Contracts	\$167,601.69
Return on Investments	\$45,000.00
Rentals and Lease Revenue	\$48,082.00
Gain on Sale of Assets	\$35,000.00
Federal, Provincial Transfers	\$832,438.00
Local Govt Transfers	\$73,420.67
Operating/Reserves Transfers	\$0.00
Capital/Reserves Transfers	\$22,500.00
Transfers from Operating Functions	\$0.00
Borrowing	\$0.00
Other Revenues	\$40,283.00
Total Revenues	\$3,694,045.26



2025 Budget

Statement of Financial Activities

	2025 Budget
<u>EXPENDITURES</u>	
Salaries, Wages, Benefits	\$953,030.24
Training and Development	\$35,500.00
Contracted and General Services	\$852,097.18
Materials, Goods, Supplies	\$106,351.00
Utilities	\$190,330.00
Tangible Capital Assets	\$674,500.00
Transfers to Other Govts	\$102,724.00
Trans. To Local Boards, Agencies	\$278,760.47
Bank Charges, Interest	\$3,500.00
Provision for Allowances	\$3,900.00
Interest on Long-term Debt	\$43,746.00
Operating Transfer to (from) Reserves	\$0.00
Operating Transfer to (from) Capital	\$45,000.00
Amortization	\$596,056.00
Requisitions	\$369,194.37
Total Expenditures	\$4,254,689.27
 Add Cash Required for Local Improve. Chg.	 \$17,758.00
Less Cash Required for Debenture Principal	\$53,170.00
Add Amortization Not Funded	\$596,056.00
Net of Revenues, Expenditures, Cash Requirements	\$0.00

SPEND SUMMARY

Adjusted for Capital Expenditures

	2025 Budget
REVENUES	
TAXES	\$1,684,674.91
OTHER GEN. MUN. REV.	\$238,601.69
COUNCIL, LEGISLATIVE	\$6,000.00
GEN. ADMINISTRATION	\$82,469.99
POLICE	\$0.00
FIRE FIGHTING	\$70,932.00
DISASTER SERVICES	\$0.00
BYLAW SERVICES	\$38,250.00
RDS, STS, LIGHTING	\$43,083.00
STORM WATER	\$0.00
WATER	\$197,225.00
SANITARY SEWER	\$220,000.00
GARBAGE	\$204,250.00
F. C. S. S.	\$30,488.00
CEMETERIES	\$13,002.58
OTHER PUBLIC HEALTH	\$5,000.00
PLANNING, DEV.	\$5,000.00
COMMUNITY, AGRIC.	\$51,527.00
SUBD. LAND, DEV.	\$60,000.00
RECREATION, PARKS	\$66,841.09
CULTURAL: LIBRARY	\$2,200.00
OP. CONT. RESERVES	\$0.00
REVENUES	\$3,019,545.26
CAPITAL	\$674,500.00
TOTAL REVENUES	\$3,694,045.26

SPEND SUMMARY

Adjusted for Capital Expenditures

	2025 Budget
<u>EXPENDITURES</u>	
COUNCIL, LEGISLATIVE	\$142,858.92
GEN. ADMINISTRATION	\$525,025.43
POLICE FUNDING	\$60,000.00
FIRE FIGHTING	\$157,277.00
DISASTER SERVICES	\$29,808.00
BYLAW SERVICES	\$51,103.00
RDS, STS, LIGHTING	\$731,079.73
STORM DRAINAGE	\$80.00
WATER	\$303,662.87
SANITARY SEWER	\$283,807.83
GARBAGE	\$246,247.34
F. C. S. S.	\$44,536.65
CEMETERIES	\$31,680.26
OTHER PUBLIC HEALTH	\$5,000.00
PLANNING, DEV.	\$33,985.00
COMMUNITY, AGRIC.	\$129,179.94
SUBD. LAND, DEV.	\$38,438.00
RECREATION, PARKS	\$330,610.93
CULTURAL: LIBRARY	\$63,114.00
REQUISITIONS	\$369,194.37
OP CONT. RESERVES	\$0.00
<u>EXPENDITURES</u>	<u>\$3,580,189.27</u>
CAPITAL	\$674,500.00
<u>TOTAL EXPENSES</u>	<u>\$4,254,689.27</u>
<u>NET</u>	<u>-\$560,644.00</u>
Add Cash Required for Local Improvement Le	\$17,758.00
Less Cash Required for Debenture Principle	\$53,170.00
Add Back Amortization Expense Not Funded	\$596,056.00
<u>Total</u>	<u>\$0.00</u>

Town of Eckville
Reserves

Description	Reserves 2025					2025 Year End
	2025 Bal. Fwd.	Capital Transfers In	Capital Transfers Out	Operating Transfers In	Operating Transfers Out	
OPERATING						
Emergency Services	10,201.00					10,201.00
Snow Removal	20,000.00					20,000.00
Tax Stabilization	246,994.00					246,994.00
Operating Contingency	147,230.00					147,230.00
Total Operating	424,425.00	0.00	0.00	0.00	0.00	424,425.00
CAPITAL						
Fire Fighting	152,144.00	10,000.00	18,500.00			143,644.00
Water	23,663.00					23,663.00
Wastewater	14,310.00					14,310.00
Waste Management	85,391.00					85,391.00
Community Centre	40,000.00					40,000.00
Land Development	45,546.00					45,546.00
Arena	0.00					0.00
Library	60,000.00					60,000.00
Heritage	62,270.00					62,270.00
Curling Club	50,000.00					50,000.00
Capital Contingency	11,046.00		35,000.00			-23,954.00
Total Capital	544,370.00	10,000.00	53,500.00	0.00	0.00	500,870.00
SUMMARY						
Description	2025 Bal. Fwd.	Capital Transfers In	Capital Transfers Out	Operating Transfers In	Operating Transfers Out	2025 Year End
Operating	424,425.00			0.00	0.00	424,425.00
Capital	544,370.00	10,000.00	53,500.00			500,870.00
Total Reserves	968,795.00	10,000.00	53,500.00	0.00	0.00	925,295.00



TOWN OF ECKVILLE 2025 OPERATING PROJECTS AND CAPITAL INVESTMENT PLAN SPEND

Council/Administration/Other Description	Budget	FUNDING SOURCE									
		Current Operating	LGFF	CCBF	Grants Fed Prog	Prov Prog	Other	Sale/Cont of Assets	Borrowing	Restricted Surplus	Restricted Surplus
Council Education	\$5,000		\$5,000								
IT Costs	\$75,000		\$75,000								
Cemetery	\$5,000		\$5,000								
Election Costs	\$3,500		\$3,500								
Community Policing	\$25,000		\$25,000								
Total Administration	\$113,500	\$0	\$113,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Common Services Description	Budget	FUNDING SOURCE									
		Current Operating	LGFF	CCBF	Grants Fed Prog	Prov Prog	Other	Sale/Cont of Assets	Borrowing	Restricted Surplus	Restricted Surplus
Fire Dept Reserve	\$10,000	\$10,000									
Fire Dept Equipment	\$18,500						\$0			\$18,500	Fire
Total Common Services	\$28,500	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,500	
Roads, Streets and Walks Description	Budget	FUNDING SOURCE									
		Current Operating	LGFF	CCBF	Grants Fed Prog	Prov Prog	Other	Sale/Cont of Assets	Borrowing	Restricted Surplus	Restricted Surplus
Sweeper	\$46,000		\$42,000							\$4,000	Contingency
Street Rehab	\$65,000		\$65,000								
Sidewalk Rehab	\$50,000		\$50,000								
Misc Equipment	\$20,000		\$20,000								
Total Roads, Streets and Walks	\$181,000	\$0	\$177,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000	
Water Description	Budget	FUNDING SOURCE									
		Current Operating	LGFF	CCBF	Grants Fed Prog	Prov Prog	Other	Sale/Cont of Assets	Borrowing	Restricted Surplus	Restricted Surplus
Water Meter Replacement Program	\$450,000			\$450,000							
Total Water	\$450,000	\$0	\$0	\$450,000	\$0	\$0	\$0	\$0	\$0	\$0	
Municipal Planning, Zoning, Development Description	Budget	FUNDING SOURCE									
		Current Operating	LGFF	CCBF	Grants Fed Prog	Prov Prog	Other	Sale/Cont of Assets	Borrowing	Restricted Surplus	Restricted Surplus
Planning	\$5,000		\$5,000								
Total Municipal Planning, Zoning, Development	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	



TOWN OF ECKVILLE

FUNDING SOURCE

FUNDING SOURCE

FUNDING SOURCE

TOWN OF ECKVILLE
Request to Council for Decision

Mtg. Date May 26, 2025
Agenda Item 5.2

Meeting:	Town Council
Meeting Date:	May 26, 2025
Originated By:	Jack Ramsden, CAO
Title:	Setting Sale Prices for Lot 30, Block 4, Plan 2321696 and Lot 3, Block 4, Plan 2521017

BACKGROUND: If you recall, Council approved the amalgamation of the former Lot 29 and the small remaining parcel into one larger parcel. A copy of the new subdivision lot plan is attached for your information.

DISCUSSION/ALTERNATIVES: We would like to recommend pricing for this newly amalgamated lot and lot that borders it to the north. Our remaining three lots on the north side of 59th Avenue are listed at \$55,000.00 each and we would like to recommend that the sale price for Lot 30, Block 4, Plan 2321696 be set at \$60,000.00 and that the sale price for Lot 32, Block 4, Plan 2521017 be set at \$65,000.00.

IMPACT ON BUDGET: No major budget implications.

RECOMMENDED ACTION: That the following motion be presented for consideration:

"That the sale price for Lot 30, Block 4, Plan 2321696 be set at \$60,000.00 and that the sale price for Lot 32, Block 4, Plan 2521017 be set at \$65,000.00."

Prepared By: _____ Approved By: 

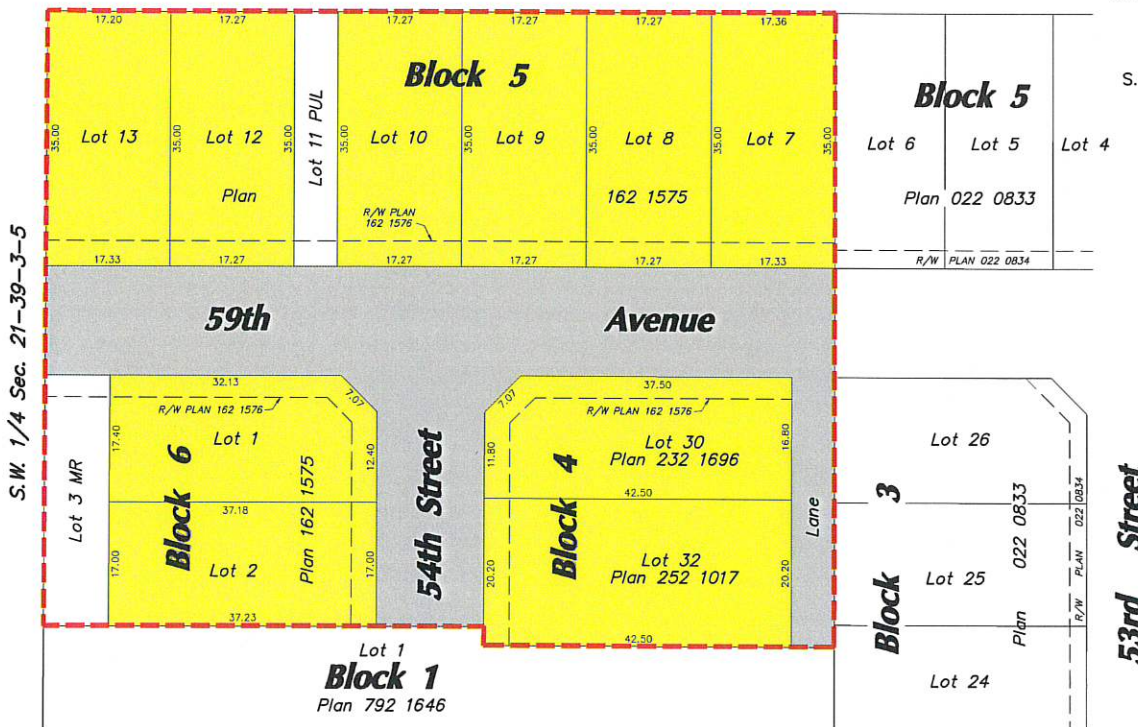
TOWN OF ECKVILLE
**WESTVIEW MANUFACTURED
HOME SUBDIVISION**

PLAN SHOWING

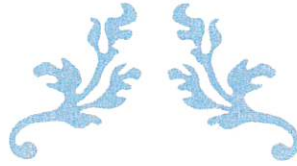
SUBDIVISION PLAN 162 1575,
PLAN 232 1696
AND PLAN 252 1017

ALL WITHIN THE
S.W. 1/4 Sec. 21-39-3-5
ALBERTA

S.W. 1/4 Sec. 21-39-3-5



Drawn By: RFP	Chk'd:
Date: May 8, 2025	
Scale: 1:500	
File No.: S-116A08 ss	
BEMOCO LAND SURVEYING LTD	
100, 6040-47th Avenue	
Red Deer, Alberta	
WWW.BEMOCO.COM	PHONE: 403-342-2811



ECKVILLE MUNICIPAL LIBRARY

Bylaws



FEBRUARY 12, 2025
TOWN OF ECKVILLE LIBRARY BOARD
Eckville, Alberta

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The Town of Eckville Library Board enacts the following Bylaws pursuant to the *Province of Alberta Libraries Act, R.S.A.2000, Chapter L-11, section 36*.

1.0 Definitions in these Bylaws shall mean:

- a) Act: refers to the *Libraries Act, R.S.A. 2000, Chapter L-11* and amendments thereto.
- b) Board: The Town of Eckville Library Board.
- c) Borrower: refers to the person whom a library borrower card has been issued.
- d) Library: refers to the Eckville Municipal Library.
- e) Library Manager: refers to the person charged by the board with the operation of the Library.
- f) Library Resources: any materials, regardless of format, that are held in the Eckville Municipal Library's collection or borrowed by the library, and includes books, periodicals, newspapers, audio recordings, video recordings, toys, games, software and kits.

2.0 Interpreting the Bylaws

- 2.1 The Board is a corporation as defined by the Interpretation Act, R.S.A. 2000 Chapter I-8.
- 2.2 The Board may, from time to time, change the specifics set out in the accompanying Schedules.

3.0 Access to and Conduct in the Library

- 3.1 The Library is open to any member of the public free of charge during posted hours of operation.
- 3.2 No person using the library building shall:
 - a) Create any unnecessary disturbance for other library users and/or contravene Library Board Policy.
 - b) Take away any library item from the building unless the item has been properly checked out in agreement with the procedures established for the circulation of library items.
 - c) Go into or stay in the building except during those time periods chosen for public use.
 - d) Solicit other library users and staff for personal, commercial, religious, or political reasons.

- 3.3 Persons who do not act in accordance with 3.2 will be asked to stop. If they do not stop and the seriousness of the action justifies it, library staff will ask the person to leave the building. If any patron is asked to leave and refuses, the police will be contacted.
- 3.4 All persons using the library shall comply with applicable legislation including public health regulations.
- 3.5 No member of the public is to be left in the library building for any purpose without a staff person, library volunteer or board member present at all times. Town staff have access to the building in relation to facility concerns. Security persons may have access to the building under special circumstances.

4.0 Procedure for Acquiring a Borrower Card

- 4.1 Any resident or non-resident living in the Province of Alberta is eligible to apply for a library card. A library card is issued upon:
 - a) Completion of the membership form. Where the applicant is under the age of 14, a parent or guardian must provide consent.
 - b) Payment of applicable fees as outlined in Schedule A.
 - c) Presentation of photo identification bearing the applicant's permanent address.
- 4.2 Applicants will receive a library card which:
 - a) Is valid from the date of issue to the date of expiry, unless revoked by the Library Manager under section 7 of these Bylaws.
- 4.3 The Library Manager may issue a borrower card at no charge to a patron experiencing economic challenges.

5.0 Responsibilities of a Borrower

- 5.1 A borrower card may only be used by the person to whom it is issued. Except where the borrower has designated an individual to access his or her library record and conduct transactions on his or her behalf.
- 5.2 A borrower shall be responsible for all library materials borrowed using his or her card. Loss or theft of a library card should be reported to the library as soon as possible.
- 5.3 A borrower shall notify the library of any change of mailing address, email address and/or telephone number as soon as possible.
- 5.4 A borrower should take proper care of any Library item entrusted to his/her care.
- 5.5 A borrower should return any item to the Library on or before the due date as provided in Schedule B.

6.0 Loan of Library Resources

6.1 The loan periods for various materials are set out in Schedule B.

6.2 Library materials may be reserved and or renewed in accordance with system-wide practices.

7.0 Penalty Provisions

7.1 The procedures for requesting the return of overdue resources are set out in Schedule C.

7.2 Borrowers are responsible for all charges resulting from failing to return or renew library resources, or for returning items late or in a damaged state, as outlined in Schedule C

7.3 A borrower card may be denied or revoked for reasons set out in Schedule C. A person who has a borrower card revoked may appeal to the Board in writing within 30 days. In cases of serious dereliction, the Board may prosecute an offence under *The Libraries Act*, s. 41.

8.0 Freedom of Information and Protection of Privacy

8.1 In accordance with s. 95 of the *Freedom of Information and Privacy Act*, RSA 2000, c. F-25, the Library Manager is designated as Coordinator responsible for the purposes of the *Freedom of Information and Privacy Act*

8.2 Where an applicant is required to pay a fee for services, the fee payable is in accordance with the *Freedom of Information and Protection of Privacy Regulation*, A.R. 200/95, as set out in Schedule 2 of the regulation.

9.0.24 Borrowing Bylaws

9.1 For the purpose of carrying out its objects, the Eckville Municipal Library may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular, by the debentures, but this power shall be exercised only under the authority of the Eckville Municipal Library, and in no case shall debentures be issued without the sanction of a special resolution of the board.

Schedules

Schedule A: Annual Borrower Card Fees*

Library Card Fees: Free

Schedule B: Loan Periods for Library Materials

All circulating resources are loaned for three weeks, with the following exceptions:

1. Video recordings are typically loaned for one week. Television series are typically loaned for three weeks.
2. Items loaned as a vacation loan, excluding video recordings, are loaned for six weeks.

3. Interlibrary loan materials are typically loaned for three weeks, unless otherwise authorized by the lending library.
4. All circulating resources may be renewed a maximum of five times. Library resources will not be renewed when they have been requested by another borrower.

Schedule C: Overdue Fines and Procedures for the Return of Overdue Material

1. Fines on overdue library materials will accumulate fines at a rate of \$0.25 per day per item. Borrowing privileges will be suspended when a borrower's fines or fees total \$25.00 or more.
2. Procedures for return of overdue materials: An overdue notice is produced one week after the item(s) is/are due and the cardholder is called and/or a message is left. A record is kept of all calls made.
3. A second overdue notice is produced two weeks after the item(s) is/are due and the cardholder is called and/or a message is left.
4. A third and final notice is produced four weeks after the item(s) is/are due. It is printed and mailed to the borrower.
5. Cardholders who have reached a maximum fine of \$25.00, or have other fees owing totaling an amount greater than \$25.00, will not be allowed to borrow resources until their account is paid.
6. Notwithstanding number 4, accounts may be paid in installments without loss of borrowing privileges and accounts may be reduced or waived in special circumstances.
7. The original purchase cost if it is available, shall be charged for lost or damaged items. If this is not available, a fee for the type of item damaged or lost shall be charged. This charge may be waived if an exact replacement copy in new or pristine condition is provided by the cardholder. The replacement fee for older items may be waived or reduced at the discretion of the Manager.

Schedule D: Fees for Services

Photocopying and Printing:

Black and White Printing	\$0.25 per page
Color Printing	\$1.00 per page

Fees for the use of the facility:

Fee for rental of library space up to a maximum of three hours	\$100.00

These bylaws replace the previous bylaws of the Eckville Municipal Library, effective

February 12th, 2025

First Reading:

Feb 12, 2025

Second Reading with unanimous consent:

Feb 12, 2025

Third Reading and Adopted:

Feb 12, 2025



Chair on

Feb 12, 2025



Treasurer on

Feb 12/2025

**MANAGEMENT REPORT
TO ECKVILLE TOWN COUNCIL**

May 26, 2025

Mtg. Date May 26, 2025
Agenda Item 7.1

Current Activities:

- **Proposed Industrial Subdivision on 57 Avenue** – Still nothing new to report other than Manjinder Dhillon (Eckville Estates Mobile Home Park) still has not had a response from his correspondence to BTG Energy requesting specific information which proves that they had permission to place their active pipeline on his property.
- **Lot Sales:** We met with the owners of Larchwood Homes on May 21st and had a quick look at their plans for the two homes that they are planning to build on Lots 25 & 26 Block 2 Plan 0720639 in MacDonald Heights. They will be doing a bit of adjusting on the plot plan and hope to break ground in early June.

We heard back from the person who made a previous offer which we rejected. He came back with an offer to purchase Lot 5 Block 4 Plan 070639 for our list price. A sales contract is being prepared, and we expect to have the paperwork signed and the deposit in place in the next week or so. His plan is to start work early this summer.

We have signed the agreement for Lot 12 Block 5 Plan 1621574 and the full payment is now in the bank. Their new 20' x 76' manufactured home was placed on the lot on May 13th, all permits have been purchased, and the home should be fully connected shortly.

We are still following up with another prospective buyer who has shown interest in another lot in the Westview Manufactured Home Subdivision.
- **Effluent Sales:** We have not heard back from BAYTEX Energy Ltd. about the possibility of pumping our effluent to Rimbey for storage, so we will be planning to start our first effluent discharge in the Medicine River in mid to late June.
- **Public Works Highlights:**
 - **East and West Sewer Lift Stations:** CEI finally received a new control box for the East Lift Station, and it was installed on May 21st. Apparently, it is working properly. The last thing that they need to fix is some sort of power supply backup for the alarm notification system which has been shutting off and causing some messy cleanup work.
 - **Flushing Sewer Mains:** Alberta Pipe Inspection Ltd. from Edmonton spent 26.5 hours flushing our sewer mains from the Town Pump House to the West Lift Station on May 13th and 14th. We are still reviewing the videos that they provided to us as we understand that there may be a few spots that might require a bit more aggressive root cutting.
 - **Solar Lights on the Trails:** We will have our Public Works Foreman contact CAP Solar directly as we have not heard back from them on the cost of replacing the remaining batteries in the solar streetlights that we purchase from them.
 - **Main Street Solar Streetlights:** Nothing new to report currently.

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Management Report – May 26, 2025

- **Line Painting:** We have asked our Public Works Crew to have the crosswalks lines on Main Street and at the four way stop at the library painted before the Rodeo Weekend. will be starting our spring line painting within the next few weeks.
- **Spray Park:** Work has started on changing out some of the nozzles and flushing out some of the calcium from the lines.
- **RV Dumping Station:** Our RV Dumping Station is now operating, and we have not received any complaints so far.

Future / Planned Activities:

- **2025 Capital and Operating Budget:** We will be presenting the 2025 Operating & Capital Budget at the May 26th meeting. Once approved the Tax Rate Bylaw will be included in the June 9th Regular Council agenda for consideration by Council.
- **Water Meter Replacement Project:** We are still on target with respect to the Water Meter Replacement Program. The proposed schedule is as follows: Advertise, May 27; Meeting with Vendors, June 3; RFP Closing, June 17; Award, June 24.
- **Multi-year Operating and Capital Plans:** These will be discussed with Council in June.

Requests from Council for Discussion:

- **Possible Joint Project with Wolf Creek School Division:** The Administration met with Wolf Creek School Division's Superintendent, Tim De Ruyck and their Secretary Treasure, Kevin Pobuda and the Eckville Jr./Sr. Principal Dean Pilipchuk on May 22nd at the Eckville Jr./Sr. School. We looked at the existing tennis courts and talked about the possibility of working with them about the idea of doing an expansion project that might see the paved tennis court base expanded or reconstructed so that it could be used for additional uses, such as pickle ball and possibly an outdoor skating rink, perhaps with a portable rink board system.

We also talked about broadening the project to include a new walking trail in place of the dilapidated sidewalk along 54th Avenue and maybe an improved running track. Tim De Ruyck noted that if Council was interested, they could place the idea on their June board agenda for discussion. We made it very clear that this was in the exploratory stage at this point and we noted that if the project was to go ahead, we would be looking to Lacombe County for a financial and or in-kind contribution and that we would hope to have the Eckville Recreation Board assist us with planning and possibly grant application assistance.

We look forward to discussing this with you at the May 26th council meeting.


Parking Lot:

- **Solar Street Lights** – Possibly moving one light and purchasing several more.

Management Report – May 26, 2025

- **2025 Town of Eckville General Election** – We are currently working on creating the required “Notice of Intent to Run”, “Nomination Forms” and “Candidate Financial Information” Forms.
- **Commercial Cardboard Collection** – We need to look at different options going forward.
- **Signage** – Still trying to get to this item.
- **Access to the Walking Path from McDonald Heights** – We will tender with other asphalt work.
- **Fence at Millenium Park:** We will include this in a tender with other fencing work to be done at the Dog Park.

Jack Ramsden, CAO



Darcy Webb, Deputy CAO



**Sylvan Lake Provincial Detachment
 Crime Statistics (Actual)
 January to March: 2021 - 2025**

All categories contain "Attempted" and/or "Completed"

April 3, 2025


































CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	4	3	0	0	N/A	N/A	-0.4
Other Sexual Offences		0	3	2	1	1	N/A	0%	0.0
Assault		7	1	7	8	5	-29%	-38%	0.3
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	2	0	N/A	-100%	0.2
Criminal Harassment		5	1	3	5	6	20%	20%	0.6
Uttering Threats		5	5	1	5	3	-40%	-40%	-0.4
TOTAL PERSONS		17	14	17	21	15	-12%	-29%	0.3
Break & Enter		18	15	6	6	8	-56%	33%	-2.9
Theft of Motor Vehicle		1	7	6	7	3	200%	-57%	0.4
Theft Over \$5,000		4	7	2	3	2	-50%	-33%	-0.8
Theft Under \$5,000		16	25	9	12	6	-63%	-50%	-3.3
Possn Stn Goods		8	14	2	12	6	-25%	-50%	-0.6
Fraud		10	7	10	15	9	-10%	-40%	0.6
Arson		0	1	0	0	0	N/A	N/A	-0.1
Mischief - Damage To Property		6	14	5	11	7	17%	-36%	-0.1
Mischief - Other		3	0	0	7	3	0%	-57%	0.7
TOTAL PROPERTY		66	90	40	73	44	-33%	-40%	-6.1
Offensive Weapons		0	0	2	0	0	N/A	N/A	0.0
Disturbing the peace		0	0	2	4	2	N/A	-50%	0.8
Fail to Comply & Breaches		6	13	3	5	4	-33%	-20%	-1.2
OTHER CRIMINAL CODE		3	1	7	4	0	-100%	-100%	-0.3
TOTAL OTHER CRIMINAL CODE		9	14	14	13	6	-33%	-54%	-0.7
TOTAL CRIMINAL CODE		92	118	71	107	65	-29%	-39%	-6.5

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Sylvan Lake Provincial Detachment
Crime Statistics (Actual)
January to March: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

April 3, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	2	0	0	1	N/A	N/A	0.0
Drug Enforcement - Trafficking		0	0	0	0	3	N/A	N/A	0.6
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	2	0	0	4	N/A	N/A	0.6
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	1	1	1	N/A	0%	0.3
TOTAL FEDERAL		0	2	1	1	5	N/A	400%	0.9
Liquor Act		0	2	1	5	0	N/A	-100%	0.3
Cannabis Act		0	0	0	1	0	N/A	-100%	0.1
Mental Health Act		27	15	7	17	7	-74%	-59%	-3.8
Other Provincial Stats		35	18	14	29	15	-57%	-48%	-2.9
Total Provincial Stats		62	35	22	52	22	-65%	-58%	-6.3
Municipal By-laws Traffic		0	0	0	1	0	N/A	-100%	0.1
Municipal By-laws		9	4	0	1	3	-67%	200%	-1.5
Total Municipal		9	4	0	2	3	-67%	50%	-1.4
Fatals		1	0	0	0	0	-100%	N/A	-0.2
Injury MVC		4	7	4	3	5	25%	67%	-0.2
Property Damage MVC (Reportable)		67	74	59	52	44	-34%	-15%	-6.8
Property Damage MVC (Non Reportable)		6	15	2	11	6	0%	-45%	-0.4
TOTAL MVC		78	96	65	66	55	-29%	-17%	-7.6
Roadside Suspension - Alcohol (Prov)		2	3	9	2	3	50%	50%	0.1
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		328	97	157	143	110	-66%	-23%	-39.0
Other Traffic		1	1	1	0	1	0%	N/A	-0.1
Criminal Code Traffic		8	18	9	9	10	25%	11%	-0.5
Common Police Activities									
False Alarms		10	15	8	9	12	20%	33%	-0.2
False/Abandoned 911 Call and 911 Act		22	4	5	8	17	-23%	113%	-0.6
Suspicious Person/Vehicle/Property		43	27	18	25	26	-40%	4%	-3.6
Persons Reported Missing		5	0	0	4	1	-80%	-75%	-0.4
Search Warrants		0	0	1	1	1	N/A	0%	0.3
Spousal Abuse - Survey Code (Reported)		23	6	6	20	10	-57%	-50%	-1.2
Form 10 (MHA) (Reported)		2	0	4	1	1	-50%	0%	-0.1

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May 14, 2025

Mayor Colleen Ebdon
Town of Eckville

Dear Mayor Ebdon,

Please find attached the quarterly Community Policing Report covering the period from January 1st to March 31th, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Sylvan Lake RCMP.

As we approach summer, I would like to highlight the preparations that the Alberta RCMP have made to address what may be another busy wildfire season. The wildfire seasons of 2023 and 2024 have provided our organization with many lessons on the best ways to handle the unpredictability of wildfires. In March, we began planning for the 2025 wildfire season and this included the early staffing of our Division Emergency Operations Center (DEOC). In the past two years, DEOC has been the cornerstone of the police response to the wildfires in Alberta. The members and staff in DEOC are able to process information from various sources to determine the most optimal way to deploy police resources in areas under threat of wildfires.

Depending on the severity of the fire season, it may be necessary to draw resources from your police service to ensure the safety of people and property in affected communities. I want to assure you that the Alberta RCMP will keep the needs of your community in mind and will work to deploy only the resources which will not adversely impact the security of our own community. The Alberta RCMP remains ready to respond to wildfires in coordination with other provincial resources to protect our citizens and communities.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any questions or concerns.

Best regards,

Staff Sergeant Jay Peden
Chief of Police
Sylvan Lake RCMP





Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Sylvan Lake

Detachment Commander

S/Sgt. Christopher Peden

Report Date

May 14, 2025

Fiscal Year

2024-25

Quarter

Q4 (January - March)

Community Priorities

Priority #1: Crime Reduction**Updates and Comments:**

With 181 checks this quarter, the crime reduction initiative "Project Lighthouse" is a great success and working well in this community. With over 500 checks throughout the year, this has been effective at engaging the members in crime reduction. We look forward to continuing with this initiative in the upcoming year.

Priority #2: Motor Vehicle Traffic - Impaired, Speeding, Pedestrian Safety**Updates and Comments:**

Q4 saw 5 Impaired drivers located and charged. This brings the year-to-date total to 63 Impaired drivers.

Priority #3: Community Engagement - Communication, Youth Engagement, Increased Visibility**Updates and Comments:**

47 Facebook posts have been made to keep the community informed. Members are engaged with the community and participate in the many community events held in Sylvan Lake. Communications with stakeholders are open and fluid, and all stakeholders seem to be very happy with the level of communication and community involvement.





Priority #4: Member Wellness

Updates and Comments:

Member wellness remains a high priority in the Sylvan Lake Detachment. With soft vacancies, and uncertainties surrounding those vacancies heading into the busy summer months, it is imperative to stay on top of member wellbeing. Overall morale is still high, as members know Sylvan Lake is a great detachment to work at. The members have the proper engagement in crime reduction initiatives that should aid in staying on top of recent crime trends in the area.



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Community Consultations

Consultation #1

Date

February 7, 2025

Meeting Type

Town Hall

Topics Discussed

Education Session, Crime Reduction Initiatives, Information Sharing

Notes/Comments:

The Town of Sylvan Lake, in coordination with the RCMP Detachment, planned and announced a 'Coffee with a Cop and Council' event. Detachment leadership attended with the Town Mayor and all members of Council. This was an open forum event where persons from the general public were able to engage with police and Council representatives. The event was well received by the public, and approximately 50 people attended.

Consultation #2

Date

February 19, 2025

Meeting Type

Meeting with Elected Officials

Topics Discussed

Annual Planning, Information Sharing, Crime Reduction Initiatives

Notes/Comments:

Sylvan Lake and Blackfalds RCMP hosted a virtual MS Teams meeting where all stakeholders were invited to discuss the upcoming years performance planning. This was an open forum discussion where the RCMP presented proposed initiatives, and received feedback from the communities we serve in order to create the next years Annual Performance Plan. This event was productive and well received, with feedback that all communities in our area have the same expectations with minor variations for the RCMP to consider.





Consultation #3

Date

March 11, 2025

Meeting Type

Town Hall

Topics Discussed

Information Sharing, Crime Reduction Initiatives, Education Session

Notes/Comments:

Sylvan Lake RCMP, the Medicine River Crime Watch and Lacombe County Peace Officers hosted a 'Coffee with a Cop' event at the Boxcar Grill in Eckville. Four RCMP officers and four peace officers attended to speak with the general public, hear their concerns and answer any question in an informal and relaxed setting. The event was well received by the community and, as such, future Coffee with a Cop events will be planned.

Consultation #4

Date

March 12, 2025

Meeting Type

Meeting with Elected Officials

Topics Discussed

Annual Planning, Information Sharing, Crime Reduction Initiatives

Notes/Comments:

Detachment leadership met with Bentley Town Council to present annual policing statistics and to discuss annual planning for the following year. The meeting was well received from Council.



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Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	7	5	2	0
Detachment Support	3	3	1	0

Notes:

1. Data extracted on March 31, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the seven established positions, five officers are currently working. There are two officers on Medical leave. There is no hard vacancy at this time.

Detachment Support: Of the three established positions, three resources are currently working. There is one resource on Leave without Pay and the position has been backfilled to ensure coverage. There is no hard vacancy at this time.



ANIMAL CONTROL SERVICES o/a 327241 Alberta Ltd
BILLING SUMMARY

Mtg. Date May 26, 2025
 Agenda Item 7.3

MONTH OF SERVICE April 2025

MUNICIPALITY ECKVILLE

DATE	HOURS	TOTAL	COST	COMPLAINT	RTO	ADOPT	COST
1	2-4	2	230.00				
2			0.00				
3			0.00				
4	4-6	2	230.00				
5			0.00				
6			0.00				
7			0.00				
8	4-6	2	230.00	1 complaint			
9			0.00				
10			0.00				
11			0.00				
12			0.00				
13			0.00				
14	11-1	2	230.00				
15			0.00				
16	9-11	2	230.00				
17	1-3	2	230.00				
18			0.00				
19			0.00				
20			0.00				
21			0.00				
22			0.00				
23			0.00				
24	3-5	2	230.00	1 complaint			
25			0.00				
26			0.00				
27			0.00				
28			0.00				
29			0.00				
30			0.00				
31			0.00				

PATROL COSTS	14	\$1,610.00
IMPOUND FEES		\$0.00
SUBTOTAL		\$1,610.00
GST		\$80.50
TOTAL		\$1,690.50



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

Mtg. Date May 26, 2025
Agenda Item 9.1

AR118837

May 12, 2025

Her Worship Colleen Ebdon
Mayor
Town of Eckville
PO Box 578
Eckville AB T0M 0X0

Dear Mayor Ebdon:

I am pleased to provide correspondence for your record confirming the 2025 Local Government Fiscal Framework (LGFF) allocations for your community.

For the Town of Eckville:

- The 2025 LGFF Capital allocation is \$352,468.
 - This includes \$44,916 in needs-based funding allocated to local governments with a population less than 10,000 and a limited local assessment base.
- The 2025 LGFF Operating allocation is \$154,242.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2026, your community will be eligible for \$300,802. Information on 2027 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2023/24 and 2024/25 has been confirmed and used to calculate 2027 program funding.

Information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

We look forward to our continued partnership through the LGFF program to build strong and prosperous communities across our province.

Sincerely,

Ric McIver
Minister

cc: Jack Ramsden, Chief Administrative Officer, Town of Eckville

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mtg. Date May 26, 2025
Agenda Item 10.1



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

127273

Office of the Minister

May 21, 2025

Ms. Dana Kreil
Medicine River Watershed Alliance
dkreil@lacombecounty.com

Mr. Lon Kasha lonkasha@gmail.com

Mr. Assar Grinde Friends
of the Blindman
assargrinde@hotmail.com

Mr. Norval Horner
Gull Lake Watershed Society
norval1@shaw.ca

Ms. Haleigh Packer
haleigh.packer@gmail.com

Mr. Connor Layton
Medicine River Watershed Society
c_layton@live.ca

Dear Ms. Kreil, Mr. Grinde, Mr. Kasha, Mr. Horner, Ms. Packer, and Mr. Layton:

Thank you for your follow-up email to our April 23, 2025, meeting about regional water management concerns.

I have compiled responses to your comments and questions in the attached document.

I appreciate your comments and work to support effective water management. I would be happy to meet again as we get updated data and information, if you are interested.

Sincerely,

Rebecca Schulz

Minister of Environment and Protected Areas Attachment

cc: Honourable Jason Nixon
MLA, Rimbey-Rocky Mountain House-Sundre

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1. The immediate reactivation of the Gull Lake stabilization licence, subject to a review of the instream objective (IO) in the Blindman River.

Agriculture and Irrigation applied to reactivate the licence with updates, including a carp exclusion system and a new plan to pump more water when flows in the Blindman River are high. The licence was approved on April 30, 2025. The department can now install the exclusion system and begin pumping when river flows are above 0.14 cubic metres (m) per second.

2. Review of IO on the Blindman and Medicine rivers to ensure protection at low flows.

Both rivers fall under the South Saskatchewan River Basin Water Management Plan. Any changes to flow rules must align with this plan and would likely require public consultation.

In the past, the central Alberta watershed groups have requested a Water Conservation Objective (WCO) be developed similar to that of the Battle River's WCO and more consideration be given to the purpose of water use and drought conditions when issuing temporary diversion licences (TDLs).

The department and the Alberta Energy Regulator (AER) stated the only option available without significant consultation would be using the Surface Water Allocation Directive (SWAD) to replace the IO on the Blindman and Medicine rivers.

The IO for the Blindman River is based on its winter average flow at the mouth and is more restrictive than the SWAD method on the Blindman River during the low summer flows and in the upper reaches of the river, offering better protection against low flows.

Environment and Protected Areas (EPA) and the AER are working together to add conditions in new authorizations, including TDLs that use SWAD and IO to address low flow concerns on the Medicine River.

Essentially, the flow restriction clause applied to TDLs would be SWAD or IO, whichever is greater at the place and time (that is, if the SWAD value exceeds 0.14 cm per second, SWAD would apply; if less, IO would apply).

3. Pause on freshwater TDLs, both surface and shallow groundwater (above 150 m) until the following:

- a. **Better regulation [annual and project volume limits, inclusion in Water Conservation Policy (WCP) for licensing, such as the AER's Manual 25].**

- b. Improvements to the public notice of assessment system (large-volume applications advertised, applications posted on the website or at minimum the source and volume of water, requirement for an email contact).**

EPA is working with the AER to gather data to understand any impacts of TDLs and review current policy for any beneficial changes to the TDL process. Public notice requirements are outlined in the *Water Act* and the *Responsible Energy Act*, and regulators adjust administrative practices as needed. Currently, the AER provides public notice of TDLs related to oil and gas activities (such as fracking). I am meeting with the AER this month and will discuss these concerns.

- 4. Hierarchy-of-use needs to be reviewed in water policy, specifically around hydraulic fracturing, as it is perceived as a complete removal of water from the water cycle.**
 - a. Mandated freshwater reduction targets for hydraulic fracturing to transition to use of alternatives such as produced water, saline water, and alternative groundwater.**

EPA is working with the AER to apply the WCP to TDLs when a site is in development and not in exploration, which would increase the considerations of non-freshwater. This is complicated by existing policies on waste, which contradict some of the strategies endorsed by the WCP; discussion is required, and time will be needed to fully implement.

The WCP and the AER's Manual 025: Applications Under the Water Conservation Policy for Upstream Oil and Gas Operations include specific requirements to identify alternative water sources and examine the environmental net effects of using potentially available alternatives.

- 5. Haynes aquifer offers multiple uses (recreational, emergency municipal, industrial) because it is so vast.**
 - a. Government partnership for an exploration well in one of the communities around Gull Lake.**

The Gull Lake Watershed Society has proposed investigating the Haynes aquifer for freshwater supply to help stabilize Gull Lake, and EPA does not have any concerns with the society conducting groundwater studies. EPA will be assessing the entire Groundwater Observation Well Network (GOWN), including the Medicine-Blindman Watershed. More information about the Haynes aquifer could potentially be obtained in the future, depending on the results of the assessment.

- 6. More accurate and reliable flow monitoring of rivers and tributaries (such as acoustic doppler) as well as temperature monitoring.**

Water Survey Canada and the Alberta government operate more than 400 hydrometric stations in the province. These stations use standardized methodologies to give

accurate and reliable water level and flow data. Continuous station measurements are validated by in-stream flow measurement, and EPA published a standard operating procedure for flow measurements using a FlowTracker2 acoustic doppler velocimeter and we routinely use the technology when validating the station's measurements.

The central Alberta watershed groups communicated concern with the flow stations referenced in authorizations due to the distance from the diversion points. Each water licence application is reviewed to determine the appropriate monitoring location. The location of withdrawal, withdrawal rate, expected timing of withdrawals, and reliability of the monitoring station will inform whether a near real-time station can be used or if a point of withdrawal measurement is necessary.

A limitation of near real-time station data is, that while it is the best available information at the time, it is always a preliminary estimate and is subject to review and corrections. Subsequent flow rates posted on Alberta's flow monitoring websites can change following routine quality assurance and quality control checks. Recognizing this, EPA requires a licensee to estimate the flow at the point of diversion in a manner acceptable to the Director when flows under 0.5 cubic metres per second are being recorded at the Blindman River near the Blackfalds' station.

The AER informed EPA it will be including water temperature restrictions in new authorizations and requiring water temperature monitoring at the diversion site.

7. More comprehensive monitoring system for shallow groundwater (above 150 m).

Alberta maintains a robust monitoring system consisting of hundreds of groundwater monitoring wells, hydrometric stations, meteorological stations, and snow survey stations. This data is accessible to the public. EPA is currently optimizing Alberta's monitoring networks, focusing on spatial coverage and integration of snow, surface water, and groundwater monitoring.

GOWN comprises approximately 280 wells, primarily between 5-250 m in depth, with only 30 wells sampling beyond 150 m. Two active groundwater level monitoring wells in the watershed contribute to GOWN; however, these are ambient monitoring locations and are not designed to assess specific activities.

EPA's Guide to Groundwater Authorizations outlines models for evaluating aquifer characteristics, well performance, and impacts to other groundwater users, thus facilitating effective groundwater management.

Two forthcoming initiatives will enhance the understanding of groundwater: the Integrated Groundwater Surface Water Modelling of the Medicine-Blindman Watershed (2023-26) and the Groundwater/Surface Water Interactions study (2024-27). These projects aim to better identify groundwater input to rivers and areas of significant connectivity.

8. Single water licensing body (EPA).

a. To ensure equity and consistency in issuing licences and setting conditions.

In 2012, the Government of Alberta established the AER as the single regulator for upstream oil and gas operations. In 2024, the Honourable Danielle Smith, Premier of Alberta, commissioned a review of the AER. The recommendations affirmed its role in regulating oil and gas and mining and minerals.

EPA and the AER work together to manage low flows and communicate concerns to each other related to water management. EPA is responsible for developing the policies and procedures used and can direct the AER to follow them to ensure consistency.

ECKVILLE RECREATION BOARD

Financial Statement May 1, 2024 -April 30, 2025

ASSETS

Operating Account	\$5,210.85
Savings (Fundraising Account)	\$42,568.05
Unrestricted Reserve	\$2,679.89
Common Shares	\$95.44
Casino Account	\$16,977.05
TOTAL ASSETS	\$67,531.28

LIABILITIES

2025/26 County Youth program Funds	\$2,000.00
2025/2026 Soccer Fees	\$130.00
TOTAL LIABILITIES	\$2,130.00

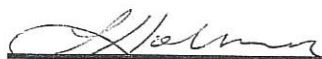
INCOME

Recreation Director Funds	\$17,500.00	
Canada Summer Jobs	\$3,301.00	
Summer Day Camp Funds	\$3,500.00	
Youth Program Revenue	\$8,362.00	
Fundraising	\$0.00	
Program Fees	\$2,398.00	
Casino	\$29,790.91	
Sale of Asset	\$7,000.00	
Interest	\$0.73	
TOTAL INCOME		\$71,852.64

EXPENSES

Recreation Director Expenses	\$16,150.00	
Telephone	\$600.00	
Office Supplies	\$259.74	
Insurance	\$5,110.00	
Memberships	\$132.99	
Bus Expense	\$23,617.87	
Fundraising Expenses	\$49.14	
Youth Program Expenses	\$6,759.26	
Program Expenses	\$8,102.03	
TOTAL EXPENSES		\$60,781.03

This Financial Statement has been reviewed by:

BUS EXPENSE BREAKDOWN

New Bus	\$13,000.00
Insurance Claim	\$2,809.85
Driver	\$1,171.66
Fuel	\$514.90
CVIP/Repairs & Maint	\$5,689.46
Registration	\$265.00
Safety Fitness Certificate	\$150.00
Safety Fitness Test	\$17.00
	<u>\$23,617.87</u>

Youth Program Expenses

Wages	\$4,000.00
Bonus	\$250.00
Phone	\$500.00
Nintendo Switch/games	\$980.97
Drop-in Night expenses	\$1,028.29
	<u>\$6,759.26</u>

Program Expenses

Summer Day Camp	\$7,775.48
Soccer	\$121.55
Babysitter/Home Alone	\$205.00
	<u>\$8,102.03</u>

May 15, 2025
Agenda Item 3.1.1

Mtg. Date May 26, 2025
Agenda Item 10.3

PARKLAND REGIONAL LIBRARY SYSTEM

FINANCIAL STATEMENTS

December 31, 2024

PARKLAND REGIONAL LIBRARY SYSTEM

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December 31, 2024

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MANAGEMENT'S REPORT

To the Members of Parkland Regional Library System:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The elected board is composed entirely of neither management nor employees of the Library. The board has the responsibility of meeting with management and external auditors to discuss the internal controls over the financial reporting process, auditing matters and financial reporting issues. The board is responsible for recommending the appointment of the Library's external auditors.

MNP LLP, an Independent firm of Chartered Professional Accountants, is appointed by the board to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the board and management to discuss their audit findings. The accompanying financial statements are the responsibility of the management of Parkland Regional Library System.

e-Signed by Ron Sheppard
2025-03-28 09:08:46 MDT

Ron Sheppard - Executive Director



Independent Auditor's Report

To the Members of The Parkland Library Board:

Opinion

We have audited the financial statements of The Parkland Library Board (the "Library"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations, remeasurement gains and losses, changes in net financial assets and cash flows, and changes in accumulated operating surplus for the year then ended, and schedules and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Library as at December 31, 2024, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Library in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Library's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Library or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Library's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Library's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Library to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Lacombe, Alberta

March 28, 2025

MNP LLP
Chartered Professional Accountants

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2024

	2024	2023
FINANCIAL ASSETS		
Cash and cash equivalents (note 4)	\$ 674,459	\$ 907,293
Accounts receivable	\$ 23,333	27,494
Investments (note 5)	\$ 798,013	785,417
TOTAL FINANCIAL ASSETS	\$ 1,495,805	1,700,204
LIABILITIES		
Accounts payable and accruals (note 6)	\$ 141,769	\$ 244,514
Book allotment	\$ 17,182	22,170
Deferred revenue (note 7)	\$ 130,940	152,703
TOTAL LIABILITIES	\$ 289,891	419,387
NET FINANCIAL ASSETS	\$ 1,205,924	1,280,817
NON-FINANCIAL ASSETS		
Inventory for consumption	\$ 24,930	\$ 8,770
Prepaid expenses	175,192	171,908
Tangible capital assets (schedule 1)	4,295,198	4,395,010
TOTAL NON-FINANCIAL ASSETS	4,495,320	4,575,688
COMMITMENTS (note 8)		
ACCUMULATED SURPLUS	5,701,244	5,856,503
ACCUMULATED SURPLUS CONSISTS OF:		
Accumulated operating surplus (note 9)	5,720,276	5,891,450
Accumulated remeasurement loss on investments	(19,032)	(34,947)
	5,701,244	5,856,503

Approved by the Library Board:

e-Signed by Barb Gail
2025-03-27 16:55:24 MDT
Chairman

e-Signed by Twyla Hale
2025-03-31 08:50:50 MDT
Director

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2024

	Budget	2024	2023
REVENUE			
Investment income	\$ 50,000	\$ 76,101	\$ 93,925
Member fees	2,123,362	2,123,362	2,001,335
Miscellaneous and donations	-	10,135	8,957
Outside sales - Books and supplies	-	155,043	117,125
Provincial funding (note 10)	1,654,817	1,676,580	1,676,455
	<u>3,828,179</u>	<u>4,041,221</u>	<u>3,899,797</u>
EXPENSES			
Administration	\$ 14,200	\$ 14,885	\$ 14,314
Amortization	-	165,019	163,163
Audit	21,000	24,701	21,700
Communications, marketing and promotions	20,000	24,770	18,396
Continuing education	20,000	17,128	13,870
Dues, fees, and memberships	13,000	12,011	12,295
OROS grant expense	84,756	106,518	108,394
Freight and postage reimbursement	3,500	2,557	2,916
Insurance	25,000	24,988	24,451
Investment fees	4,700	4,308	4,110
Library materials	457,957	449,070	448,637
Library service grant	452,928	452,928	452,928
Miscellaneous - distributions	-	7,600	7,500
Miscellaneous - outlet contributions	800	800	800
Outside purchases - books and supplies	-	154,339	116,770
Planned member technology purchases	69,391	185,146	325,326
Professional fees	-	14,463	15,420
Repairs and maintenance - building	60,000	65,586	52,325
Salaries and benefits	2,154,819	2,082,135	2,029,750
Supplies for library materials and inhouse stationary	48,000	44,196	44,633
Technology software, internet, maint. agreement, misc. supplies	240,128	243,187	224,667
Travel	8,000	1,242	4,792
Trustee	26,000	23,530	24,901
Utilities	34,000	27,757	27,774
Vehicle	56,000	45,460	56,499
Workshops, training for libraries	14,000	15,019	7,587
	<u>3,828,179</u>	<u>4,209,232</u>	<u>4,224,818</u>
Deficiency of revenue over expenses, before other expenses	-	(168,011)	(325,021)
OTHER EXPENSES			
Gain (loss) on disposal of investments	-	(2,367)	838
Gain (loss) on disposal of tangible capital assets	-	(796)	21,251
Deficiency of revenue over expenses	-	(171,174)	(302,932)
Accumulated operating surplus, beginning of year	5,891,450	5,891,450	5,194,382
Accumulated operating surplus, end of year (Note 9)	5,891,450	5,720,276	5,891,450

The accompanying notes are an integral part of these financial statements

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2024

	Budget	2024	2023
Deficiency of revenue over expenses	\$ -	(171,174)	(302,932)
Acquisition of tangible capital assets	-	(66,003)	(112,162)
Amortization of tangible capital assets	-	165,019	183,163
Proceeds on disposal of tangible capital assets	-	-	60,000
Loss (gain) on disposal of tangible capital assets	-	796	(21,251)
Change in prepaid expenses	-	(3,286)	(47,462)
Change in inventory for consumption	-	(16,160)	7,862
Change in accumulated remeasurement loss on long-term investments	-	15,915	18,524
Decrease in net financial assets	-	(74,893)	(236,248)
Net financial assets, beginning of year	1,280,817	1,280,817	1,517,065
Net financial assets, end of year	1,280,817	1,205,924	1,280,817

The accompanying notes are an integral part of these financial statements

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PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2024

	2024	2023
OPERATING ACTIVITIES		
Cash receipts from membership fees, contracts, and sales	\$ 2,292,700	\$ 2,129,019
Cash receipts from grants	1,654,817	1,654,817
Investment income received	76,101	93,925
Cash paid for materials and services	(1,726,373)	(1,607,526)
Cash paid for salaries and benefits	(1,987,091)	(1,918,985)
Cash paid for library service grant	(452,928)	(452,928)
Bank and investment fees paid	(5,008)	(4,970)
	<u>(147,782)</u>	<u>(106,646)</u>
CAPITAL ACTIVITY		
Purchase of tangible capital assets	(66,003)	(112,162)
Proceeds on disposal of tangible capital assets		80,000
	<u>(66,003)</u>	<u>(52,182)</u>
INVESTING ACTIVITY		
Purchase of investments	(92,049)	(66,934)
Proceeds on sale of investments	73,000	74,000
	<u>(19,049)</u>	<u>(22,934)</u>
Net increase (decrease) in cash	(232,834)	(181,744)
Cash and cash equivalents, beginning of year	907,293	1,089,037
Cash and cash equivalents, end of year	<u>674,459</u>	<u>907,293</u>

The accompanying notes are an integral part of these financial statements

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PARKLAND REGIONAL LIBRARY SYSTEM
SCHEDULE OF TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2024
SCHEDULE 1

	Vehicles	Building	Land	Technology equipment and systems	Equipment	Furniture and fixtures	2024	2023
Original Cost:								
Balance, beginning of year	181,266	3,946,960	610,000	359,984	49,684	58,967	5,206,861	5,191,801
Acquisition of tangible capital assets	-	-	-	66,003	-	-	66,003	112,162
Disposals of tangible capital assets	-	-	-	(78,950)	(490)	-	(79,440)	(97,102)
Balance, end of year	181,266	3,946,960	610,000	347,037	49,194	58,967	5,193,424	5,206,861
Accumulated Amortization:								
Balance, beginning of year	99,887	315,757	-	327,850	33,665	34,692	811,851	707,041
Annual amortization	24,414	78,939	-	53,647	3,164	4,855	165,019	163,162
Disposals	-	-	-	(78,355)	(289)	-	(78,644)	(58,352)
Balance, end of year	124,301	394,696	-	303,142	36,540	39,547	898,226	811,851
Net Book Value	56,965	3,552,264	610,000	43,895	12,654	19,420	4,295,198	4,395,010

PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF CHANGES IN ACCUMULATED OPERATING SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2024

	Unrestricted (Note 9)	Reserves (Note 9)	Equity in Tangible Capital Assets (Note 9)	2024	2023
Balance, beginning of year	216,746	1,279,694	4,395,010	\$ 5,891,450	\$ 6,194,382
Excess of revenue over expenses	(171,174)	-	-	(171,174)	(302,932)
Reserves used for (transferred from) operations	100,858	(100,866)	-	-	-
Purchases of tangible capital assets	-	(66,003)	66,003	-	-
Disposal of tangible capital assets	796	-	(796)	-	-
Annual amortization expense	165,019	-	(165,019)	-	-
Balance, end of year	<u>312,253</u>	<u>1,112,825</u>	<u>4,295,198</u>	<u>5,720,276</u>	<u>5,891,450</u>

The accompanying notes are an integral part of these financial statements

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PARKLAND REGIONAL LIBRARY SYSTEM
STATEMENT OF REMEASUREMENT GAINS AND LOSSES
FOR THE YEAR ENDED DECEMBER 31, 2024

	2024	2023
Accumulated remeasurement loss on investments, beginning of the year	(34,947)	(51,471)
Increase in market value	15,915	16,524
Accumulated remeasurement loss on investments, end of year	<u>(19,032)</u>	<u>(34,947)</u>

PARKLAND REGIONAL LIBRARY SYSTEM
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2024

1. Nature of activities

Parkland Regional Library System (the "Library") is an independent body established under the Alberta Libraries Act for the purpose of providing a variety of support services for the public libraries of rural Central Alberta.

The Library is exempt from tax pursuant to Section 149(1)(l) of the Income Tax Act of Canada.

2. Change in account policy

Revenue

Effective January 1, 2024, the Library adopted the Public Sector Accounting Board's (PSAB) new standard for the recognition, measurement and disclosure of revenue under PS 3400 Revenue. The new standard establishes when to recognize and how to measure revenue, and provides the related financial statement presentation and disclosure requirements. Pursuant to these recommendations, the change was applied prospectively, and prior periods have not been restated. Under the new standard, revenue is differentiated between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions", as described in Note 3. There was no material impact on the financial statements from the retroactive application of the new accounting recommendations.

3. Significant accounting policies

The financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards ("PSAS") and include the following significant accounting policies:

Cash and cash equivalents

Balances with original maturities of less than 3 months are included in cash and cash equivalents. Marketable securities with prices quoted in an active market are measured at fair value while those that are not quoted in an active market are measured at cost less impairment.

Revenue recognition

Member fees are recognized as revenue when the services have been provided.

Book and supply outside sales are recognized as product is shipped to the member library that placed the order through the Library.

Provincial funding and grants that are externally restricted are recorded as deferred contributions if the terms of the funding create a liability. These funds are recognized as revenue in the year in which the related expenses are incurred and the terms of the funding are met. Unrestricted provincial funding, miscellaneous and donations, and other revenue are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

All investment income is recognized when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Expenses

Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

Non-financial assets

Non-financial assets are assets that are not available to discharge existing liabilities but held for use in Library operations. Such assets have useful lives extending beyond the current year and are not intended for sale in the normal course of Library operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the changes in net financial assets for the year. Non-financial assets consist of the following:

i. Inventory for consumption

Inventory of materials and supplies for consumption is recorded in the financial statements at lower of the cost of the specific item or replacement cost.

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2024

3. Significant accounting policies (continued from previous page)

ii. Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the assets. Contributed tangible capital assets are recorded in the financial statements at fair market value at the time of contribution.

	<i>Method</i>	<i>Rate</i>
Vehicles	declining balance	30%
Building	straight-line	50 years
Technology equipment and systems	declining balance	55%
Furniture and fixtures	declining balance	20%
Equipment	declining balance	20%

A full year of amortization is calculated in the year of acquisition. No amortization is calculated in the year of disposal.

Tangible capital assets are tested for impairment whenever events or changes in circumstances indicate that their carrying amounts may not be fully recoverable. An impairment loss is recognized when and to the extent that management assesses the future useful life of an asset to be less than originally estimated.

iii. Prepaid expenses

Expenses paid in advance where services have not been performed or materials have not been received.

Use of estimates

The preparation of financial statements in accordance with PSAS requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the statement of financial position date, and the reported amounts of revenue and expenses during the reporting period. Key components of the financial statements requiring management to make estimates include the provision for doubtful accounts in respect of receivables, the cost and net realizable value of inventories, employee benefit obligations, the useful lives of long-lived assets and the potential impairment of assets. Actual results could differ from these estimates.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in excess of revenue over expenses in the periods in which they become known.

Long-term investment

Investments are recorded at fair market value, based on quoted prices in an active market, including accrued interest. Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses until they are realized, when they are transferred to the statement of operations.

Foreign currency translation

These financial statements have been presented in Canadian dollars, the principal currency of the Library's operations.

Transaction amounts denominated in foreign currencies are translated into their Canadian dollar equivalents at exchange rates prevailing at the transaction date. Carrying values of monetary assets and liabilities reflect the exchange rates at the balance sheet date. Gains and losses on translation or settlement are included in the determination of excess of revenue over expenditures for the current period.

Reserves for future expenditures

Reserves are determined at the discretion of the board to set aside funds for future operating and capital expenditures. Transfers to and/or from reserves are reflected as an adjustment within accumulated surplus.

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2024

3. Significant accounting policies (continued from previous page)

Financial instruments

The Library recognizes financial instruments when the Library becomes party to the contractual provisions of the financial instrument.

Arm's length financial instruments

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

At initial recognition, the Library may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The Library has not made such an election during the year. All financial assets and liabilities issued/assumed in an arm's length transaction are subsequently measured at amortized cost, except for marketable securities that are measured at fair value.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in excess of revenue over expenses. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Financial asset impairment

The Library assesses impairment of all its financial assets measured at cost or amortized cost. The Library groups assets for impairment testing when available information is not sufficient to permit identification of each individually impaired financial asset in the group. Management considers whether the issuer is having significant financial difficulty; whether there has been a breach in contract, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Library determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

The Library reduces the carrying amount of any impaired financial assets to the highest of, the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

Any impairment, which is not considered temporary, is included in current year excess of revenue over expenses.

The Library reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in excess of revenue over expenses in the year the reversal occurs.

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2024

4. Cash and cash equivalents

Cash accounts bear interest at bank prime rate of 5.45% (2023 - 7.20%) less a percentage based on balance held during the year. At year-end, the unrestricted cash balances bear interest at prime less 1.90% (2023 - prime less 1.90%) on \$ 719,261 (2023 - \$913,747).

5. Investments

	2024	2023
Bonds (original cost of \$813,825; 2023 - \$796,502)	<u>798,013</u>	<u>765,417</u>

Bonds bear interest at rates ranging from 1.10% to 3.80% and have maturity dates ranging from June 2025 to December 2034. Included in investments is \$3,220 (2023 - \$3,861) of accrued interest.

6. Accounts payable and accruals

	2024	2023
Trade accounts payable and accruals	\$ 48,742	148,727
Employee benefit obligations	76,990	81,946
Goods and Services Tax payable	16,027	13,841
	<u>141,759</u>	<u>244,514</u>

Included in trade accounts payable and accruals is a balance of \$3,719 (2023 - \$4,817) on ATB Financial Mastercards with a total credit limit of \$15,000 (2023 - \$15,000).

Employee benefit obligations consist of estimated sick leave benefits of \$66,500 (2023 - \$60,500) that accumulate but do not vest, as well as vacation and lieu time of \$11,490 (2023 - \$21,446) that employees have earned and deferred to future years.

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PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2024

7. Deferred revenue

Deferred revenue represents unspent amounts from the Government of Alberta to offer library services to on-reserve and on-settlement First Nations populations.

	2024	2023
Opening balance	\$ 152,703	\$ 175,341
Add: amounts deferred	156,647	156,647
Less: amounts recorded as revenue	(178,410)	(180,285)
Ending balance	130,940	152,703

8. Commitments

In 2021, the Library entered into a 10 year agreement for maintenance on their elevator which commenced August 28, 2021 costing \$4,860 per year.

In 2023, the Library entered into a 5 year agreement for access to Polaris software commencing January 1, 2024 at a 2025 annual cost of \$95,177.78 which increases at 2% per year over the term.

9. Accumulated operating surplus

	2024	2023
Unrestricted reserve	312,253	218,746
Internally restricted		
Operating reserves		
Technology	312,117	474,773
Building	235,590	225,000
Contingent liability	69,518	38,851
	617,135	738,624
Capital reserves		
Amortization	278,531	323,911
Vehicle	179,454	179,454
Equipment/furnishings replacement	37,705	37,705
	495,690	541,070
Total reserves	1,112,825	1,279,694
Equity in tangible capital assets	4,295,198	4,395,010
	5,720,276	5,891,450

10. Provincial funding

	2024	2023
Government of Alberta - Municipal Affairs		
Operating grant	\$ 1,045,242	\$ 1,045,242
Library Service grant	452,928	452,928
OROS grant	178,410	180,285
	1,676,580	1,678,455

PARKLAND REGIONAL LIBRARY SYSTEM
Notes to the Financial Statements
FOR THE YEAR ENDED DECEMBER 31, 2024

11. Local Authorities Pension Plan

Employees of the Library participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 304,451 people and 444 employers. The LAPP is financed by employee and employer contributions and by earning investment earnings in the LAPP fund.

Contributions for current service are recorded as expenses in the year in which they become due.

The Library is required to make current service contributions to the LAPP of 8.45% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan, and 11.65% on pensionable earnings above that amount.

Total service contributions by the Library to the LAPP in 2024 were \$146,356 (2023 - \$123,922). Total current service contributions by employees of the Library to the LAPP in 2024 were \$124,666 (2023 - \$110,539).

As at December 31, 2023, the LAPP disclosed an actuarial surplus of \$15,057 billion (2022 - \$12,671 billion). LAPP has not yet disclosed the actuarial surplus or deficiency as at December 31, 2024.

12. Economic dependence

The Library is dependent on funding from government grants to maintain its operations. In 2024, the Province of Alberta contributed \$1,681,680 (2023 - \$1,678,455) of revenue to the Library, equalling approximately 42% (2023 - 43%) of total revenue. If funding is not received, its operations would be significantly reduced.

13. Financial instruments

The Library, as part of its operations, carries a number of financial instruments. The financial instruments consist of cash and cash equivalents, accounts receivable, investments, accounts payable and accruals, and book allotment. It is management's opinion that the Library is not exposed to a significant interest, currency, market, liquidity, or credit risks arising from these financial instruments except as otherwise disclosed.

Credit risk

The Library is exposed to credit risk as it grants credit to its members in the normal course of operations. The risk is mitigated by the fact that the receivables are from municipalities. The Library is exposed to credit risk as it has purchased bonds which are included in investments. The risk is mitigated by the fact that the Library has only purchased bonds issued by the Federal or Provincial governments.

Accounts receivable from one member library (2023 - one member library and one grantor) in connection with trade receivables represents 10% (2023 - 42%) of total accounts receivable at December 31, 2024. The Library believes that there is minimal risk associated with the collection of these amounts. The balance of accounts receivable is widely distributed among the remainder of the library municipalities and customer base.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities known as price risk. In seeking to minimize the risks from interest rate fluctuations, the Library manages exposure through its normal operating and financing activities. The Library is exposed to interest rate price risk primarily through its fixed rate investments and variable rate cash.

Market rate risk

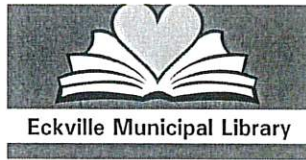
The Library is exposed to market rate risk on its investments due to changes in quoted market rates on investments.

14. Comparative figures

Comparative figures have not been reclassified to conform with current year presentation.

15. Approval of financial statements

These financial statements were approved by the Library board on March 27, 2025.



Mtg. Date May 26, 2025
Agenda Item 10.4

**ECKVILLE MUNICIPAL LIBRARY
BOARD MEETING MINUTES**

DATE: **March 12, 2025** In person @ 1:30pm

Attendees:	Colleen Ebdon, Deborah Gyori, Dana Kreil, Emy McDonell, Jaqueline Palm-Fraser, Natasha Resta and Reidun Staudinger Regrets: Debbie Neal, Nicola McKinnon,
i. Call to order	Called to order by Colleen @ 1:32 pm.
ii. Approval of Agenda: Additions and Deletions	Emy moved to approve the agenda with no changes. All in favor – motion carried.
iii. Approval of minutes	Dana moved to approve the minutes from February 12, 2025 with no changes. All in favor – motion carried.
iv. Library Association (Friends) Report	Submitted by Debbie Neal. Presented to the board. Jacquie moved to accept the report. All in favor - motion carried. See attached document.
v. Chairperson's Report	Nothing to report.
vi. Manager Report	Natasha presented the manager report to the board. See attachment below. Question regarding shredding old how-to manuals and physical stats from previous years (once recorded digitally): board agreed they should be shredded. Deborah moved to accept the report. All in favor - motion carried.
vii. Treasurers Report	Dana presented all financial records to the board. Issues with Servus Mastercard payments has been rectified. Dana moved to approve treasurer's report as presented. All in favor – motion carried.
viii. Old Business	a. TELUS Update/Security Quotes TELUS says fire alarm and carbon monoxide sensors need to be updated. \$4,096 to upgrade equipment, new monthly charge \$50. Currently paying \$340/year (30/month). Ram Security to update all the equipment except smoke alarm and CO detector \$375.64, monthly fee \$49.30. 3-year

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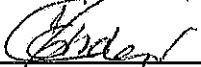
	<p>contract.</p> <p>Lock and Safe to update all equipment \$315.00. Monthly \$55.99. No contract term listed on document. Not as professional to deal with as Ram.</p> <p>Security Camera Quote – 2 cameras, 1 inside, 1 outside</p> <p>TELUS just under - \$5000</p> <p>Ram Security - \$2968</p> <p>Lock and Safe - \$1048</p> <p>Emy moved that Natasha will contact Ram Electric and Instrumentation to install new security system for the library, up to \$1000. As well contact TELUS to cancel existing security system.</p> <p>All in favor – motion carried.</p> <p>b. Shed Quote Update – Metal roof</p> <p>Castle \$875 (may not have included strapping and foam)</p> <p>Co-Op Ag - \$601.20 (waiting to hear back from Colin Pachulek regarding installation cost)</p> <p>Above and Beyond Consulting – Shingles \$1260, Metal roofing \$1627.50 (will confirm metal price)</p> <p>Home Depot - \$1275</p> <p>All in favor – motion carried.</p>
<p>ix. New Business</p>	<p>a. Printer Quotes</p> <p>CIP Office Technology provides printers and toner to nonprofits for free, but there's a surcharge per page of b&w \$.015, color \$.075.</p> <p>Zone 3 quoted over \$5000 for both a used and new printer.</p> <p>Staples replacement printer will be 799.99 + GST and ink will cost \$134.99 a cartridge.</p> <p>Deborah moved that Natasha contact CIP to acquire a printer.</p> <p>All in favor – motion carried.</p>



Eckville Municipal Library

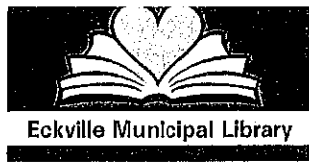
	<p>b. EFT Application</p> <p>Alberta Government requests grant money be deposited by EFT going forward. Linda filled out paperwork, Dana signed.</p> <p>c. Building Purchase</p> <p>Dana moved that Natasha talk to Darcy at the town office about a potential property for sale in town.</p> <p>All in favor – motion carried.</p> <p>d. TELUS phone issues</p> <p>TELUS will be out on the 18th to repair.</p> <p>Emy moved to accept tech update.</p> <p>All in favor – motion carried.</p>
x. Next meeting date	April 9 @ 1:30 pm
xi. Adjournment	Colleen moved to adjourn the meeting @ 2:35 pm.

Approval Date: April 9th 2025

Signed: 

Signed by: Colleen Ebdon - Library Chair

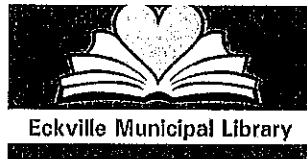




Eckville Municipal Library Association
Friends of the Library
presidents report.
for March 12, 2025 @ 1:30pm.
submitted by Debbie Neal - president.

- ① on going book sales @ the Banks
For February 2025 is \$43.90.

Debbie J Neal



Date: March 12th, 2025

Updates:

- The new display shelves have received positive feedback. Patrons have commented on how open the and bright the library feels without the old display shelf blocking the walking area.
- Policy manual and bylaws have all been updated and sent to parkland. They will be sent to PLSB with our 2025/2026 operating grant application.
- Manager files (digital and physical) have been sorted.
- Annual reviews for staff have been completed- No concerns with performance
- PRL IT came in to fix public computer #1 as it was having internet connection errors, replace computer #3 as it was old and provided me with a second monitor screen.
- We received a large donation for our Free Little Pantry and have 2 more boxes waiting to restock the shelves
- Graphic novel, Board Books and Junior DVDS got weeded and reorganized to display the collection better. With the higher demand for Graphic Novels, we needed to rearrange to make space for the new titles.
- Rec Grant- Our rec grant was approved by Town of Eckville
- Public Library Grant for Skill Development in Rural Alberta- Our application was approved so we can now start planning our cyber security events with RCMP. First one is set for April 10th. Just waiting on confirmation from RCMP. We have also reached out to victim services to speak on this topic. Grant total received \$5000.00.

Program Updates

- xii. Our regular programming continues:
 - a. Tiny Readers Wednesdays from 10:30-11
 - b. After School Adventures from 3:45-4:45
 - c. Wind down Wednesdays- Every Wednesday from 3:45-4:45.
 - d. Manor Reading- Once a month. March 20th, 2025 10:45
 - e. DND- March 13th, 2025 5-7.
 - f. Free coffee time- Fridays from 10-12
- xiii. Teen DND Night- The group that has been attending have been enjoying the program instructed by Neisa. We will be continuing this program 1-2 times a month. It costs \$20.00 a time. March with spring break we will only host on March 13th
- xiv. Babysitter course Feb 21st had 8 kids attend and pass.
- xv. Registration for our next Home Alone and Babysitter is open and spots have started to fill up.
- xvi. Puzzle Quest is at the friendship center on March 28th.
- xvii. April Craft night- Hosted by Dragonfly is planters- still waiting on confirmation dates.
- xviii. March 27th- Spring break movie day. Watching Moana 2
- xix. Seed library is starting up again. Nikki is starting to collect seeds and plan out our garden for 2025! If you have any left-over seeds you would like to donate, we will happily accept them.

Program Stats:

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	February Sessions	February Participants
Tiny Reader	3	18
After School Adventures	3	35
PD Movie Day/Game Day	2	15
Wind Down Wednesday	3	14
D&D	2	8
Puzzle Exchange	0	0
Coffee break	4	7
Adult Craft Night	0	0
Manor Reading	1	5

Patron Stats:

	February
Patrons on computers	49
Number of computer sessions	92
Number of patrons coming in	569

Repairs:

xx. None at this time.

Treasurer Report:

- xxi. Income Statement attached in emails
- xxii. No credit card statement at this time

Questions for the board:

- xxiii. Documents to shred- Older "how to" books, physical daily business logs (Stats are transferred to a digital copy) and old program registration forms. Is there any reason I can't shred these? No guidelines in policies.

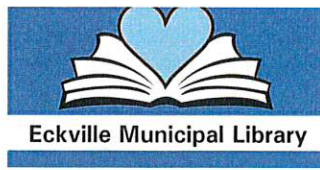
Old Business:

- 1) TELUS Update/Security Quotes- I have received quotes from Ram Security, Lock and Safe as well as an estimate from TELUS. (Still waiting on the "official" quote). I will present them to the board for discussion.
- 2) Shed Quote- I have received material quotes from Castle, Co-op Agro and Home Depot. I have also received a quote from Above and Beyond Consulting for material with install. I have reached out to Colin for a quote (have not heard back) and once Dave is feeling I will request a quote for install only.

New Business:

- 1) Printer Quotes- Our printer is starting to lag and over heats when we do large print orders. I have reached out to other libraries to see what everyone uses and what they find is most cost effective. I will have 3 quotes available for the board to review.
- 2) EFT application for Alberta Funding- This year the Alberta government has requested that operating grants be sent via EFT. Form has been filled out by Lynda and requires a signature by one of our signers.

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Manager Report
Date: May 14th, 2025

Updates:

- Robert Murray Murals was in on April 23rd to paint the Sea Can- Paid for by the Friends of the Library
- New office desk and coffee pot was purchased by the Friends of the Library. (Used library credit card then reimbursed)
- Above and Beyond Roofing installed the shed roof on April 25th.
- Community needs assessment survey ended May 1st with 38 surveys being completed.
- I attended a Blanket Exercise at the Elementary school. It was a very informative experience and I would highly recommend attending if you are given the opportunity to.
- Credit card allowed an over limit purchase after Dana and Lynda made a payment that hadn't processed. They charged a \$35 overlimit fee then reversed it. (On credit card statement)
- PRL Conference is open for registration. It will be hosted at the Lacombe Memorial Center on September 15th, 2025. Link has been sent to board members if you are interested in signing up.
- Town Council approved the 2024 Receipt and Disbursements.
- Silent Auction funds (\$2500) the board approved for book purchase has been spent. Total spent including GST is \$2345.56. We purchased 195 new kids books with those funds!

Program Updates

- Teen DND Night- Hosted on April 3rd and April 24th by Dorian. We will be paying him at the same rate as previous DM. He has done a great job with the kids. Next DND will be May 15th and May 29th.
- Fraud Prevention went well. We heard lots of positive reviews as well as suggestions for upcoming events. Thank you to everyone that attended. We had 34 attendees that night.
- May Craft night- Paint Night- Hosted by Amber Jackson- May 8th, 2025
- Books and Belly Rubs- no registrations. Nikki will not be hosing books and belly rubs in May. We will restart in sept and try to get more interest.
- Duck Hunt- April 19th, 2025- We had 5 volunteers put out the ducks. The kids walking around at 9am complained that there were no ducks. I went and purchased 400 more and hid them during mid-day. From the comments on fb, people bringing in ducks and those I met along the trails I counted 46 people. We hope to hide even more ducks next year and are brain storming how to do it so there aren't any kids collecting the night before.
- Manor Reading April 24th, 2025- 10:45 am Next reading is May 22nd @1045
- We will be helping FRN with their lemonade day. Every Tuesday starting May 6 from 345-445 Jodi will be at the library helping the kids design their lemonade business. The event will be hosted during rodeo weekend. There are 6 kids signed up at this time but registration stays open.

Program Stats:

	April Sessions	April Participants
Tiny Reader	5	47
After School Adventures	4	24
PD Movie Day/Game Day	0	0
Wind Down Wednesday	4	41

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Eckville Municipal Library

D&D	2	10
Fraud Prevention	1	34
Coffee break	4	3
Adult Craft Night	0	0
Manor Reading	1	1

Patron Stats:

	April
Patrons on computers	79
Number of computer sessions	167
Number of patrons coming in	680 (Previous month was 526)

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Eckville Municipal Library

Comparative Income Statement

	Actual 04-01-2025 to 04-30-2025	Budget 01-01-2025 to 12-31-2025	Actual 01-01-2025 to 04-30-2025	Budget 01-01-2025 to 12-31-2025
REVENUE				
OTHER REVENUE				
LIBRARY REVENUE	0.00	0.00	0.00	0.00
Library Membership Fees (Free)	0.00	0.00	0.00	0.00
Photocopier and Printer Use Fees	80.71	0.00	290.94	0.00
Used Book Sales - Library	26.20	0.00	28.45	0.00
Used Book Sales - Bank (MVCU)	0.00	0.00	0.00	0.00
Old Library Items Sold	0.00	0.00	0.00	0.00
Library Merchandise	0.00	0.00	0.00	0.00
Course Fees collected for instru...	57.15	0.00	291.20	0.00
Fines and Late Fees	0.00	250.00	58.05	250.00
TOTAL LIBRARY REVENUE	164.06	250.00	668.64	250.00
FUNDRAISING REVENUE	0.00	0.00	0.00	0.00
Silent Auction CURRENT YEAR	0.00	1,500.00	0.00	1,500.00
Canteen and Other sales	5.80	0.00	5.80	0.00
Donations	71.10	0.00	1,118.65	0.00
Funds from Library Association	303.86	0.00	303.86	0.00
TOTAL FUNDRAISING REVEN...	380.76	1,500.00	1,428.31	1,500.00
SALES/FUNDRAISING TOTAL ...	544.82	1,750.00	2,096.95	1,750.00
GRANT REVENUE				
Town of Eckville Operating Grant	0.00	44,772.00	12,318.00	44,772.00
Lacombe County Operating Grant	21,683.26	19,261.00	21,683.26	19,261.00
AB Govt. Library Operating Grant	0.00	15,513.00	5,000.00	15,513.00
PRL Funding Grant	0.00	6,871.00	0.00	6,871.00
Recreation Grant - Eckville	0.00	0.00	0.00	0.00
Other Grants	0.00	0.00	0.00	0.00
Municipal Op. Support Transfer	0.00	0.00	0.00	0.00
Wellness Coalition Grant	0.00	0.00	0.00	0.00
GRANT REVENUE - TOTAL	21,683.26	86,417.00	39,001.26	86,417.00
Other Revenue				
Interest Revenue	0.23	0.00	174.35	0.00
Damaged Book Reimbursement	11.00	0.00	20.00	0.00
OTHER REVENUE - TOTAL	0.00	0.00	0.00	0.00
Total Other Revenue	11.23	0.00	194.35	0.00
TOTAL REVENUE	22,239.31	88,167.00	41,292.56	88,167.00
EXPENSE				
Payroll Expenses				
Wages & Salaries	6,030.28	66,404.00	21,084.27	66,404.00
EI Expense	139.37	1,600.00	493.66	1,600.00
CPP Expense	309.12	3,100.00	1,071.04	3,100.00
WCB Expense	0.00	300.00	290.60	300.00
Total Payroll Expense	6,478.77	71,404.00	22,939.57	71,404.00
PROGRAMMING EXPENSES				
Summer Reading Club	0.00	0.00	0.00	0.00
TD Summer Reading Program	0.00	700.00	288.62	700.00
Regular Programming	932.21	1,800.00	1,490.02	1,800.00
Craft Artists	0.00	0.00	200.00	0.00
PROGRAMMING EXPENSE -T...	932.21	2,500.00	1,978.64	2,500.00
General & Administrative Expe...				
ADMINISTRATIVE EXPENSES	0.00	0.00	0.00	0.00
Accounting & Legal	107.50	1,900.00	497.30	1,900.00
Advertising & Promotions	200.00	0.00	200.00	0.00
Board and Staff Memberships	0.00	500.00	60.00	500.00

Printed On: 05-07-2025

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Eckville Municipal Library

Comparative Income Statement

	Actual 04-01-2025 to 04-30-2025	Budget 01-01-2025 to 12-31-2025	Actual 01-01-2025 to 04-30-2025	Budget 01-01-2025 to 12-31-2025
Courier & Postage	0.00	0.00	0.00	0.00
Interest & Bank Charges	35.40	250.00	72.59	250.00
Honorarium and Gift Cards	0.00	200.00	0.00	200.00
Lost Books/Damaged Books	0.00	0.00	0.00	0.00
TOTAL ADMIN	342.90	2,850.00	829.89	2,850.00
INSURANCE/ALARM	0.00	0.00	0.00	0.00
Security Costs- Alarm	46.95	0.00	335.40	0.00
Insurance	0.00	2,700.00	2,213.00	2,700.00
TOTAL INSURANCE/ALARM	46.95	2,700.00	2,548.40	2,700.00
Office Supplies	289.39	2,300.00	720.53	2,300.00
NON BUDGET ITEMS	0.00	0.00	0.00	0.00
Replacement Equipment	0.00	500.00	0.00	500.00
Flooring and C-Can Project 2020	0.00	0.00	0.00	0.00
Covid-19 Expenses	0.00	0.00	0.00	0.00
Signage Improvements	0.00	0.00	0.00	0.00
TOTAL NON BUDGET ITEMS	0.00	500.00	0.00	500.00
JANITORIAL	0.00	0.00	68.97	0.00
Janitorial Contract-Labour	135.00	3,150.00	738.00	3,150.00
Repairs, Jan. Supplies, Mainten...	1,550.00	3,600.00	1,798.18	3,600.00
TOTAL JANITORIAL	1,685.00	6,750.00	2,605.15	6,750.00
LIBRARY RESOURCES	0.00	2,000.00	0.00	2,000.00
Books Purchased	446.35	0.00	1,575.23	0.00
Movies Purchased	0.00	0.00	0.00	0.00
TOTAL LIBRARY RESOURCES	446.35	2,000.00	1,575.23	2,000.00
Silent Auction Expenses	0.00	0.00	0.00	0.00
UNTILITES & TELEPHONE	302.45	2,600.00	1,205.91	2,600.00
Telephone	108.16	1,600.00	394.14	1,600.00
Travel/Course/Confer./Hospitality	0.00	1,500.00	0.00	1,500.00
Gas - Utilities	0.00	0.00	0.00	0.00
Power - Utilities	0.00	0.00	0.00	0.00
Water Charges - Utilities	0.00	0.00	0.00	0.00
Sewer Charges - Utilities	0.00	0.00	0.00	0.00
Garbage Collection - Utilities	0.00	0.00	0.00	0.00
TOTAL UNTILITES & TELEPH...	410.61	5,700.00	1,600.05	5,700.00
Total General & Admin. Expen...	3,221.20	22,800.00	9,879.25	22,800.00
TOTAL EXPENSE	10,632.18	96,704.00	34,797.46	96,704.00
NET INCOME	11,607.13	-8,537.00	6,495.10	-8,537.00

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