

## TOWN OF ECKVILLE – COUNCIL MINUTES

Monday, December 9, 2024  
Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta  
(The meeting was available via electronic means)

### 1. Call to Order

- 1.1 Mayor Ebdon called the meeting to order at 7:00 p.m.

Present: Mayor Ebdon  
Councillor Engen  
Councillor Pacholek  
Councillor Palm-Fraser  
Councillor See (joined via electronic means)  
Councillor Thoreson

Absent: Councillor Meyers

Staff: CAO, Jack Ramsden, Deputy CAO Darcy Webb

Press: None Present

Gallery: None

### 2. Delegations/Public Hearings

- 2.1 None

### 3. Agenda

- 3.1 Additional Agenda Items - none  
3.2 Adoption of Agenda

### Res. 299.2024

Moved by Councillor See that the agenda be adopted as presented.  
**Carried Unanimously.**

### 4. Minutes

- 4.1 Regular Council Meeting Minutes – November 25, 2024

### Res. 300.2024

Moved by Councillor Pacholek that the minutes of the November 25<sup>th</sup>, 2024, Council Meeting be approved as presented. **Carried Unanimously.**

### 5. Action Items

- 5.1 RFD -2025 Interim Budget

### Res. 301.2024

Moved by Councillor See that the 2024 Operating budget be adopted as the 2025 Interim Operating Budget until such time as the 2025 Operating Budget has been finalized and approved and further that requests by Administration for Capital Expenditures be directed to Council until such time as the 2025 Capital Budget is approved. **Carried Unanimously.**

	5.2	RFD – Appointment of Returning Officer
<b>Res. 302.2024</b>		Moved by Mayor Ebden that Jack Ramsden be appointed as the Returning Officer for the 2025 Town of Eckville General Election to be held on October 20, 2025. <b>Carried Unanimously.</b>
<b>Res. 303.2024</b>		Moved by Councillor Engen that Darcy Webb be appointed as the Substitute Returning Officer for the 2025 Town of Eckville General Election to be held on October 20, 2025. <b>Carried Unanimously.</b>
<b>Res. 304.2024</b>		Moved by Councillor Palm-Fraser that the Nomination Period for the Town of Eckville General Election be set to begin on Tuesday, January 2, 2025. <b>Carried Unanimously.</b>
<b>6. Bylaws, Policies</b>	6.1	None
<b>7. Reports</b>	7.1	Management Report – December 9 <sup>th</sup> , 2024
<b>Res. 305.2024</b>		Moved by Councillor See that the Management Report for December 9 <sup>th</sup> , 2024, be accepted for information. <b>Carried Unanimously.</b>
	7.1	Financial Report
<b>Res. 306.2024</b>		Moved by Councillor Thoreson that the Financial Report be accepted for information. <b>Carried Unanimously.</b>
<b>8. Committee &amp; Board Reports</b>	8.1	Councillor Engen reported on the Medicine River Watershed Society.
	8.2	Mayor Ebden discussed Eckville FCSS activities.
<b>Res. 307.2024</b>		Moved by Councillor Pacholek that the Committee and Board Reports be accepted. <b>Carried Unanimously.</b>
<b>9. Correspondence, Information Items</b>	9.1	Consent Agenda: A. Akamihk/Eckville Health Clinic news article B. Eckville Library thank you correspondence
<b>Res. 308.2024</b>		Moved by Councillor Palm-Fraser that the Correspondence and Information items be accepted as information. <b>Carried Unanimously.</b>
<b>10. Seminars, Meetings, Special Events</b>	10.1	Brownlee Law Emerging Trends Seminar RMRF Law Seminar
<b>Res. 309.2024</b>		Moved by Councillor Engen that Seminars, Meetings & Special Events be accepted for information. <b>Carried Unanimously.</b>
<b>11. Closed Session</b>	11.1	Section 19. Confidential Evaluations
<b>Res. 310.2024</b>		Moved by Councillor See that the CAO be authorized to carry over 8 days of his unused vacation days from 2024 to the 2025 calendar year and pay out the remaining 10 days from his 2024 allocation. <b>Carried Unanimously.</b>

Councillor See left the meeting at 7:26 p.m.

Mayor Ebden called for a five minute recess at 7:27 p.m.  
The meeting reconvened at 7:32 p.m.

**Res. 312.2024**

Moved by Councillor Thoreson that the meeting move into closed session, excluding all persons except Council Members in order to discuss an item with respect to Section 19: Confidential Evaluations. Time 7:33 p.m. **Carried Unanimously**

CAO, Jack Ramsden and Deputy CAO, Darcy Webb left the meeting at 7:33 p.m.

**Res. 313.2024**

Moved by Councilor Palm-Fraser that the meeting revert back to open session. Time 8:35 p.m. **Carried Unanimously.**

Mayor Ebden called for a five minute recess at 8:36 p.m.  
The meeting reconvened at 8:41 p.m.

**Res. 314.2024**

Moved by Mayor Ebden that Mayor Ebden and Councillor Pacholek be authorized to meet with the CAO in order to provide him with the results of Councils' CAO performance evaluation as per Section 205.1 of the MGA. Carried Unanimously.

**12. Committee of the Whole**

12.1 None

**13. Adjournment**

13.1

**Res. 315.2024**

Mayor Ebden adjourned the meeting. Time 8:43. **Carried Unanimously.**

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Mayor

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CAO



