

TOWN OF ECKVILLE – COUNCIL MINUTES

Tuesday October 15, 2024
Eckville Town Office, 5023 – 51 Avenue, Eckville, Alberta
(The meeting was available via electronic means)

- 1. Call to Order**
- 1.1 Mayor Ebden called the meeting to order at 6:02 p.m.
- Present: Mayor Ebden
Councillor Engen
Councillor Meyers
Councillor Pacholek
Councillor Palm-Fraser
Councillor See (joined by electronic means)
Councillor Thoreson
- Absent: None
- Staff: CAO, Jack Ramsden, Deputy CAO Darcy Webb
- Press: None Present
- Gallery: None
- 2. Delegations/Public Hearings**
- 2.1 None.
- 3. Agenda**
- 3.1 Additional Agenda Items - none
- 3.2 Adoption of Agenda
- Res. 239.2024** Moved by Councillor Meyers that the agenda be adopted as presented.
Carried Unanimously.
- 4. Minutes**
- 4.1 Regular Council Meeting Minutes – September 23, 2024
- Res. 240.2024** Moved by Councillor Pacholek that the minutes of the September 23, 2024, Council Meeting be approved with an amendment to Section 8.2 which should read ‘Celebration of Excellence’. **Carried Unanimously.**
- 5. Action Items**
- 5.1 RFD- Temporary Road Closure Fall Festival Appt.
- Res. 241.2024** Moved by Councillor Palm-Fraser that Main Street be closed south to 50th Street, north to just south of Super Service and east and west on 51st Avenue to the back alleys on October 17th as requested. **Carried Unanimously.**

- 5.2 RFD – Request for Cancellation of Tax Arrears.
- Res. 242.2024** Moved by Councillor Engen that the tax penalties owed on Roll # 004800 in the amount of \$80.38 NOT be cancelled. **Carried.**
- 5.3 RFD - AHS Lease Extension Agreement
- Res. 243.2024** Moved by Councillor See that the Town of Eckville approve the lease extension agreement with Alberta Health Services for the allocated space at the Eckville Emergency Services Building for a period of five years commencing October 1, 2024 and expiring on September 30, 2029 and further that the Mayor and CAO be authorized to sign and endorse said agreement. **Carried Unanimously.**
- 5.4 RFD – Parkland Regional Library 2025 Budget.
- Res. 244.2024** Moved by Councillor Engen that the Town of Eckville approve the Parkland Regional Library’s 2025 Budget as presented. **Carried.**
- 5.5 RFD – Canada Community Building Fund Agreement.
- Res.245.2024** Moved by Councillor Meyers that the Town of Eckville agree to enter into a Canada Community Building Fund Memorandum of Agreement with the Province of Alberta and that the Mayor and CAO be authorized to sign said agreement. **Carried Unanimously.**
- 5.6 RFD – Proposed Amendment to Overtime Policy
- Res. 246.2024** Moved by Councillor Engen that the proposed changes to Section 5 Overtime and Schedule ‘A’ Overtime Agreement of Personnel Policy # 1906 be amended as per the proposal presented by Administration with the addition of Section 5.1.9 The maximum number of banked hours taken shall not exceed 40 hours per request. **Carried Unanimously.**
- 5.7 Circular Materials Contract
- Res. 247.2024** Moved by Councillor Meyers that the Town of Eckville enter into an agreement with Circular Materials for the provision of services related to single-use products, packaging and paper products and further that the Mayor and CAO be authorized to sign and endorse said agreement. **Carried Unanimously.**
- 6. Bylaws, Policies** 6.1 None.
- 7. Reports** 7.1 Management Report for October 15th, 2024
- Councillor See left the meeting at 7:40 p.m.
- Res. 248.2024** Moved by Councillor Palm-Fraser that administration be requested to prepare a bylaw changing the number of Councillors from 7 to 5 and that this bylaw be brought back to the October 28, 2024 Regular Council meeting for consideration by Council. **Carried Unanimously.**

Res.249.2024	7.2	Moved by Councillor Engen that the Town of Eckville, in partnership with Lacombe County offer a Regional Council Candidate Orientation session designed to provide potential candidates with an overview of the responsibilities of a municipal councillor at a cost to the Town of Eckville of \$500. Carried Unanimously.
Res. 250.2024	8.1	Moved by Councillor Pacholek that the Management Report for October 15 th , 2024, be accepted for information. Carried Unanimously.
Res. 251.2024	8.2	Financial Report – AP Sept. 23 rd , 2024 and October 3 rd , 2024. Moved by Councillor Thoreson that the Financial Report for Sept 23 rd and October 3 rd , 2024 be accepted for information. Carried Unanimously.
8. Committee & Board Reports	9.1	Councillor Palm-Fraser reported on the Eckville Library Meeting Mayor Ebden reported on the Eckville Library meeting
Res. 252.2024		Moved by Councillor Pacholek that the Committee and Board Reports be accepted. Carried Unanimously.
9. Correspondence, Information Items	10.1	Consent Agenda: A. Eckville Library Board Minutes – September 11, 2024 B. Lacombe County Highlights of Reg Council Meeting Sept 26, 2024
Res. 253.2024		Moved by Councillor Palm-Fraser. that the Correspondence and Information items be accepted as information. Carried Unanimously.
10. Seminars, Meetings, Special Events	11.1	Central Alberta Elected Officials Dinner
Res. 254.2024		Moved by Councillor Meyers that the Seminars, Meetings, Special Events be accepted for information. Carried Unanimously.
11. Closed Session		Section 23: Local Public Body Confidences
Res. 255.2024		Moved by Councilor Thoreson that the meeting move into closed session, excluding all persons except Council Members in order to discuss an item with Section 23 of the FOIPP Act: Local Public Body Confidences. Time 8:37 p.m. Carried Unanimously
Res. 256.2024	12.1	Moved by Councilor Pacholek that the meeting revert back to open session. Time 8:47m. Carried Unanimously.
	13.1	Mayor Ebden called for a 5-minute recess. Time 8:48pm. The meeting reconvened at 8:53pm
12. Committee of the Whole		None

13. Adjournment

Res. 257.2024

Mayor Ebden adjourned the meeting. Time 9:00p.m. **Carried Unanimously.**

Mayor

CAO

