



STREET AND PARK NAME CHANGE POLICY

TOWN OF ECKVILLE

Policy #6101

Date Approved By Council: June 25, 2012

Policy Statement

The Town of Eckville is responsible for naming all streets, parks, subdivisions and municipal facilities within the Town. This policy will provide a guideline on the procedures to change the current name of a street, park, subdivisions or municipal facility within the Town of Eckville to the name of a person.

1. Definitions

- 1.1. **CAO** means the Chief Administrative Officer for the Town of Eckville.
- 1.2. **Town** means the area incorporated and known as the Town of Eckville.
- 1.3. **Council** means the duly elected Council of the Town of Eckville.
- 1.4. **Street** means all roadways within the boundaries of the Town of Eckville.
- 1.5. **Park** means a public recreation area.
- 1.6. **Subdivision** means the division of a single parcel of land into smaller parcels (lots).
- 1.7. **Municipal Facility** means a public facility owned by the Town of Eckville.
- 1.8. **Decorative Sign** means a sign added above or below the posted legal street name, recognizing the contributions of an individual in the community.

2. Responsibilities

2.1. Council

- 2.1.1. Will receive for ratification recommendations from the CAO for all proposed name changes to streets, parks, subdivisions or municipal facilities.

2.2. Chief Administrative Officer

- 2.2.1. Will review, evaluate, and make recommendations on all name change requests to Council as set out in this policy.
- 2.2.2. Will review and recommend to Council any amendments or changes required to be made to the Street and Park Name Change Policy.

3. Policy Guidelines

- 3.1. The following guidelines must be met in order to change a current street, park, subdivision or municipal facility to a person's name.

- 3.1.1. Consideration must ensure that replacement names for existing streets will not result in confusion related to efficient access for emergency purposes. If it is apparent that changing a street name will result in confusion for emergency personnel a decorative sign may be considered.
- 3.1.2. The proposed name must have a historical significance in the Town of Eckville, or
- 3.1.3. The proposed name must represent a resident, or previous resident, that has achieved Provincial or Federal prominence or acclaim in such fields as sports, education, politics or medicine, or
- 3.1.4. The proposed name must represent a person who demonstrates excellence, courage or exceptional dedication to service in ways that bring national or international recognition to the Town of Eckville, or
- 3.1.5. The proposed name must represent a person/family that has made a substantial financial or property donation to the Town of Eckville however using the name of a living individual must be seriously considered as there could be future circumstances or difficulties that a living individual encounters that leads to an inappropriate connotation for that name.
- 3.1.6. The proposed name should not represent a business as it could be construed as unfair advertising.
- 3.1.7. Any proposed name change must be adopted by motion of Council.

Chief Administrative Officer

Date

End of Policy