

TOWN OF ECKVILLE – COUNCIL MINUTES
Monday, February 9, 2009
Council Chambers

- 1. Call to Order**

1.0 Mayor Posti called the meeting to order at 6:07 p.m.
Present: Mayor Posti, Councillors Gord Ebden, Scott Kinley, Grant Van Boeschoten, John Walker
Staff: Administrator Therese Kleeberger, Susan Norberg
Absent: Councillor Mitch Krecsy
Press: Carson Papke, Eckville Echo
- 2. Delegations**

2.1 Layne Husch – Temporary Storage Shelters 7:00 p.m.
2.2 Camille Box, Kari Faber – Eckville Recreation Board Members 7:30 p.m.
- 3. Agenda**

3.1 Additional Agenda Items:
Item 5.9: Councillor Rick McKinnon’s Resignation
Item 5.10: Set Meeting Dates – Budget, Planning Session
Item 10.10: Alberta Association Canadian Institute of Planners Presentation
Delegation 2.3: Karin Engen, Wolf Creek Public Schools

Res.044/09 Moved by Councillor Kinley that the agenda be adopted as presented with the additions. Carried.
- 4. Minutes**

4.1 Minutes of Regular Meeting January 26, 2009

Res.045/09 Moved by Councillor Walker that the minutes of the regular Council meeting of January 26, 2009 be adopted as presented. Carried.
- 5. Action Items**

Date for Municipal Breakfast

5.1 Each year the Town of Eckville hosts a Municipal Breakfast for residents to attend. Administration requested that Council choose a date for the breakfast.

Res.046/09 Moved by Councillor Walker that the Town of Eckville hosts the annual Municipal Breakfast at the Eckville Community Centre on May 9, 2009. Carried.

Handicap Parking

5.2 The new Traffic Bylaw includes the following provision for handicap parking. *“No personal shall park in an area where a sign, curb painting or pavement painting indicates that it is for the exclusive use of persons with disabilities who display on their vehicles a handicap placard or license plate that is issued or recognized by the Province of Alberta.”* Administration requested that Council make a motion to designate the handicap parking areas within the Town of Eckville.

Res.047/09 Moved by Councillor Ebden that the areas designated for handicap parking are on the corners of CIBC, Forhan’s Pharmacy, Field’s, EckRim Agencies and the Credit Union on 50th Street, and on the corner of the Eckville Medical Clinic on 51st Avenue. Carried.

Website Development – Goals & Objectives

5.3 One of the goals that Council set for 2009 is the development of a new webpage for the Town. A draft plan that sets out goals and objectives of what Council would like to accomplish, and target dates has been prepared.

Res.048/09 Moved by Councillor Kinley that a Website Committee be formed consisting of Councillors Ebden and van Boeschoten and one staff member, to be assigned by Administration, to assist with the development of a new Town of Eckville webpage. Carried.

Quality Assurance Committee – Terms of Reference

5.4 The Quality Assurance Committee met on January 28, 2009 and prepared a draft “terms of reference” for the Committee. The draft was brought before Council for their review and approval.

Res.049/09 Moved by Councillor van Boeschoten that the Quality Assurance Committee Terms of Reference be adopted with the addition of “Communication” under Specifics. Carried.

Alarm Systems Reports

5.5 At the Council meeting held January 26, 2009, Council passed Res.026/09 and it reads, “that Public Works create a procedure to do regular testing on the alarm system at the Lift Stations and that Administration requests the monitoring company to provide monthly reports of the test signals.” The

monitoring company will provide monthly reports for a fee of \$15.00 per month. There is no charge for annual or bi-annual reports. A 2008 annual report was received. Procedures will be prepared and presented to the Quality Assurance Committee at their next meeting on March 2, 2009.

Res.050/09 Moved by Councillor Walker that Administration request monthly reports from the monitoring company at a cost of \$15.00 per month subject to review at Budget time for subsequent years. Three in favour, 2 against. Carried.

Organizational Review 5.6 Another goal set by Council in 2009 is to have an Organizational Review completed for the Town of Eckville. Administration outlined the objectives, benefits and tentative timelines to have such a review completed.

Res.051/09 Moved by Councillor Ebden that Administration advertise the Request for Proposals for the Town of Eckville Organizational Review. Carried.

Street Lighting – 50 Avenue 5.7 A request has come forward asking Council to consider the installation of additional street lighting on 50 Avenue between 49th and 50th Streets. The cost estimate to install an additional street light is approximately \$1,500.00.

Res.052/09 Moved by Councillor van Boeschoten that an additional streetlight be installed on 50 Avenue between 49th and 50th Streets. Carried.

Councillor Rick McKinnon's Resignation 5.9 A letter of resignation dated January 27, 2009 was received from Councillor Rick McKinnon.

Res.053/09 Moved by Councillor Walker that Councillor McKinnon's resignation be accepted with regret. Carried.

Bi-Election 5.8 With the resignation of Councillor Rick McKinnon, the Town of Eckville is required to hold a Bi-Election within 90 days after the vacancy occurs. Nomination Day must be 4 weeks before Election Day. Administration requested that Council choose the dates for Nomination Day and the Bi-Election and to appoint a Returning Officer.

Res.054/09 Moved by Councillor Kinley that Nomination Day be held on March 24, 2009, the Bi-Election be held on April 21, 2009 and staff member Susan Norberg be appointed as the Returning Officer. Carried.

Mr. Layne Husch entered the meeting at 6:55 p.m.

Delegation – Layne Husch, Temporary Storage Shelters 2.1 Mr. Husch addressed Council with his concern regarding the requirement to take out a Development Permit in order to keep his temporary storage shelter on his property. Mr. Husch advised that he would rather take down the temporary building than pay the Development Permit fee; however he is unable to remove it without damaging it at this time of year.

Res.055/09 Moved by Councillor Kinley that Mr. Layne Husch be required to remove his temporary building by June 1, 2009. Carried.

Mayor Posti thanked Mr. Husch for attending the Council meeting.

Mrs. Karin Engen entered the meeting at 7:00 p.m.

Mr. Layne Husch left the meeting at 7:07 p.m.

Delegation – Karin Engen, Wolf Creek Public Schools 2.3 Mrs. Engen advised Council that Wolf Creek Public Schools will be short approximately \$1million in special needs funding for the 2009-2010 school year. The school division provides special needs programming for over 400 students while receiving funding for only 300. The school division will be asking for \$1million in interim funding from the government while a special needs funding study is being completed. Mrs. Engen requested that Council consider writing letters to the provincial government to lobby them for the funding required by Wolf Creek Public Schools for special needs programming.

Mayor Posti thanked Mrs. Engen for attending the Council meeting.

Mrs. Engen left the meeting at 7:20 p.m.

Camille Box and Kari Faber from the Eckville Recreation Board and Pat Zelenak from Play Works entered the meeting at 7:20 p.m.

Mayor Posti called for a recess at 7:21 p.m.

The meeting reconvened at 7:26 p.m.

- Delegation – Camille Box, Kari Faber – Eckville Recreation Board and Pat Zelenak - Play Works 2.2 Camille Box and Kari Faber, on behalf of the Eckville Recreation Board, addressed Council to advise them of the mandate and initiatives of the board. One of their major goals is to build and maintain a Spray Park. Mr. Zelenak of Play Works then provided a presentation to Council on the background of the company and construction details for a Spray Park. The design that was chosen by the Eckville Recreation Board would cost approximately \$350,000.00 to build, not including land. The site they have in mind for the park is the land presently owned by the DTHR on the north side of Eckville. The board requested that the Town consider purchasing the land from DTHR to be used for the Spray Park and possibly a future playground and picnic area, and a community garden. They would also like to move the Skateboard Park to this site sometime in the future. The Town was also requested to provide the maintenance for the Spray Park and the grounds. The Eckville Recreation Board is open to other locations. The Board has various fundraising activities planned to help raise the \$350,000.00 required to build the Spray Park.

Mayor Posti thanked Mrs. Box, Mrs. Faber and Mr. Zelenak for attending the Council meeting and advised that their request will be discussed at the upcoming Council Planning Session.

Mrs. Box, Mrs. Faber and Mr. Zelenak left the meeting at 8:15 p.m.

Mayor Posti called for a recess at 8:15 p.m.

The meeting reconvened at 8:25 p.m.

- Set Meeting Dates – Budget, Planning Session 5.10 Administration requested that Council select dates for the Budget Meeting and the annual Planning Session.
- Council decided that the Budget Meeting will be held on March 4, 2009 at 6:00 p.m. in the Council Chambers and the Planning Session will be held on April 22, 2009 at 8:30 a.m. in the Emergency Services Facility.

6. Bylaws, Projects

None.

7. Reports
Street Maintenance
Street Plowing

7.1 **Foreman’s Report**

The only roads not completed from snow/ice removal are the crescents on 55 Avenue and 50 Avenue.
Streets are being sanded as necessary.

Sanding
Lift Stations
East and West Lift Stations
Garbage
Weights

Both lift stations are operating normally.

Garbage weights are slightly higher than normal. Commercial runs on Monday/Friday are approximately 1800 KG's. The entire run on Wednesdays is approximately 7500 KG's.

Pumphouse
Chlorine Line

Work on installing a second line for chlorine access into the water system has been put on hold until a cost estimate can be done.

Vehicles
Garbage Truck

The garbage truck has been certified and any repairs that were required have been completed.

1993 Pickup Truck

The 1993 ¼ ton pickup is leaking antifreeze from the hose. A new hose was installed but it is still leaking. A further inspection will have to be done as soon as possible.

Other
White Goods

Lacombe County has picked up the stored white goods from the shop yard. They are now able to take white goods back to Prentiss so there should not be the long wait that has occurred in the past.

Power Failure

During the last power failure, both lift stations and the pumphouse **did not start up** from the generators. Bermac will be contacted to see if they can find any reason all areas did not fire up.

Water Meters

There have been some water meters that have not been recording information. We are waiting to install replacement parts from Neptune. Will monitor future non-readings and report any problems.

Christmas Decorations Course	The last of the Christmas decorations have been taken down. Gary attended a course called “Odour Control in Wastewater Systems” presented by the Canadian Water and Wastewater Association (CWWA).
Water Leaks	Two (2) homes have had water leaks from water meters. New meters have been given out for replacement. Costs are to be paid by the homeowners as the leaks resulted from freezing. Pictures and other information have been given to the office.
Administration	Monthly reports have been completed for the month of January.
Brush Run	One (1) brush run was done since the last Foreman’s report.
Dry Rubble	One (1) dry rubble report was done since the last Foreman’s report.
Temporary Shelters	A second review of the temporary shelter report has been done and the results handed in to the office for further action.
Unightly Yards	A second review of the unsightly yards report has been completed and the results handed in to the office for further action.
Foreman’s Report	As this is my final Foreman’s report, I would like to thank Council for the opportunity over the last two plus years and know that Rick will do a great job as the new Foreman for the Town of Eckville..

7.2 **Administrator’s Report**

Acquisition – Ber-Mac Electrical	Ber-Mac Electrical has been acquired by ABB. ABB Ber-Mac will continue to provide the same level of service with the added strengths of ABB in infrastructure, technology and resources. Their local presence will remain.
Red Deer River Watershed	The Red Deer River Watershed Alliance thanks the Town for their support and membership with the alliance. The support helps with new and ongoing projects and the raise awareness of the importance of proper watershed management.
Lieutenant Governor’s Award	At the January 26 meeting of Council, Council nominated the Eckville Community Development Assn for a Group Spirit of Community Leadership Award. A big bouquet to Susan Norberg, Heather Allen and Karin Engen for putting together an excellent presentation for the nomination and meeting the deadline of Jan. 30/09.
Quality Assurance Committee	The Quality Assurance Committee met Jan. 28/09. A draft Terms of Reference was completed. Discussion started on the goals and objectives for the development of a Service Plan. The first priority of the Committee is to review recreation and parks maintenance, spring clean up and street cleaning in preparation for the next season.
TCA Workshop	I attended a Tangible Capital Assets workshop on Jan. 27/09. Agenda items were: contributed assets, new financial reporting model, financial statements, and budget development. This new accounting requirement is a huge undertaking that will require quite a bit of staff time to get completed.
EEMA – Table Top Disaster Exercise	Bruce Mackenzie, Alberta Emergency Management Agency attended and set up a mock table top disaster exercise for the Eckville Emergency Management Agency team at their meeting Jan. 15/09. He congratulates Gord Ebden, director, and his team on an excellent exercise.
Public Works Supervisor Hired	I am pleased to announce that Rick McKinnon has accepted the offer of employment to fill the public works supervisor position. He will commence his duties February 9, 2009.
Recreation Cost Sharing – Lacombe County	I met with Administration from Lacombe County to discuss their proposal to assist with support of annual operating expenditures of certain recreation facilities in the County and in the urban municipalities. Lacombe County is developing a draft recreation agreement and is gathering information on what facilities are in town, how they are operated, and different methods to determine cost sharing.

7.3 **Financial Report**

The February 9, 2009 Accounts Payable Report was reviewed.

Res.056/09 Moved by Councillor Walker that the Foreman’s, Administrator’s and Financial reports be received for information. Carried.

8. **Committee, Board Reports**
Councillor Ebden

8.1 **Committee, Board Reports**

Received two letters from Bruce Mackenzie, Alberta Emergency Management Agency, the first advising of Emergency Preparedness Week May 3-9th and the second to thank the Eckville Emergency Management Agency (EEMA) for inviting him to be part of their table-top exercise on January 15, 2009.

Res.057/09 Moved by Councillor Ebden that Administration put an advertisement in the local newspaper promoting Emergency Preparedness Week May 3-9th and that the ad be sponsored by the Town of Eckville and the EEMA. Carried.

Councillor van Boeschoten Attended a Chamber of Commerce meeting.
 Attended the Quality Assurance meeting on January 28th.

Councillor Kinley Attended a Chamber of Commerce meeting. The Community Awards will be given out at the Municipal Breakfast.
 Attended the Quality Assurance meeting on Jan.28th.
 Attended the MPC meeting on February 2nd.

New Signs – Mellisa Hollingsworth Avenue
 Res.058/09 Moved by Councillor Ebden that new street signs be installed on 54 Avenue, with the signs to read Mellisa Hollingsworth Avenue. Carried.

Councillor Walker Attended the MPC meeting on February 2nd.
 Attended a Travel Alberta meeting on February 9th.

Mayor Posti Attended a Mayors' Caucus meeting on February 4th.
 Attended the Quality Assurance meeting on January 28th.
 Attended the MPC meeting on February 2nd.

Res.059/09 Moved by Councillor Walker that the Committee and Board reports be received for information as presented. Carried.

Press left the meeting at 9:14 p.m.

9. Correspondence, Information Items

Eckville Ambulance – Statement of Operations December 2008 9.1 The Eckville Ambulance Statement of Operations for December 2008 was reviewed.

Res.060/09 Moved by Councillor Walker that the correspondence and information items be received for information. Carried.

10. Seminars, Meetings, Special Events

- 10.1 2008-2009 WinterLights Celebrations – February 19-21, 2009
- 10.2 Growing Rural Tourism Conference – April 6-8, 2009
- 10.3 Crises & Trauma Resource Institute, Inc. – Crisis Response Planning – March 26-27, 2009; De-escalating Potentially Violent Situations – April 6-7, 2009
- 10.4 Minister's Breakfast – Land Use Framework in the Red Deer Region – February 13, 2009. Mayor Posti to attend.
- 10.5 Community Planning Association of Alberta – 2009 Annual Conference (Open Space Planning and Community Design) – April 6-8, 2009. Mayor Posti, Councillor Walker and staff member Susan Norberg to attend.
- 10.6 AUMA Workshops and Events – Mayors' Caucuses 2009 – February 4, 2009; President's Summit on the Future of Local Governance – April 30 & May 1, 2009; AUMA/AMSC Golf Tournament – June 24, 2009
- 10.7 AUMA Member Notices – Elected Officials Education Program – Various Courses & Dates
- 10.8 Alberta Municipal Law Seminar – March 6 or 13, 2009
- 10.9 Central Alberta Safe Communities – Annual General Meeting – March 12, 2009

Res.061/09 Moved by Councillor Walker that the Seminars, Meetings, and Special Events be received for information and to approve attendance as indicated. Carried.

11. In Camera
 Res.062/09

11.1 Moved by Councillor van Boeschoten that the meeting move in camera excluding all persons except Council members, and Staff members Administrator Kleeberger and Susan Norberg, to discuss land issues. Time: 9:27 p.m. Carried.

Res.063/09 Moved by Councillor Kinley that the meeting come out of camera and reverts back to the regular meeting. Time: 10:16 p.m. Carried.

Res.064/09 Moved by Councillor Ebden that the Town of Eckville's current Development Agreement remain as is. Carried.

Res.065/09 Moved by Councillor Walker to extend the Condition Date in the Sales, Subdivision, and Construction Agreement from February 16, 2009 to April 16, 2009. Carried.

Res.066/09

Moved by Councillor Walker that Administration draft an amendment to the Land Use Bylaw for R3 (Manufactured Home) Districts to amend the minimum yard requirements for manufactured homes in a Manufactured Home Subdivision. Carried.

12. Committee of the Whole

12.1 CAO Bylaw & Job Description – postponed to next meeting.

13. Adjournment
Res.067/09

13.1 Moved by Councillor Walker that the meeting be adjourned. Time: 10:20 p.m. Carried.

Mayor

Administrator