

TOWN OF ECKVILLE – COUNCIL MINUTES
Monday, April 12, 2010
Council Chambers

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| 1. Call to Order | 1.0 | Mayor Posti called the meeting to order at 6:01 p.m.
Present: Mayor Posti, Councillors Gord Ebden, Geoff Humphrey, Scott Kinley, Mitch Krecsy, Grant van Boeschoten
Staff: Administrator Therese Kleeberger, Asst. Admin. Susan Norberg
Absent: Councillor John Walker
Press: Carson Papke |
| 2. Delegations | 2.1 | None |
| 3. Agenda | 3.1 | Additional Agenda Items:
10.11 – Caroline Rodeo Parade
10.12 – Lacombe Foundation – Housing Tour |
| Res.129/10 | | Moved by Councillor van Boeschoten that the agenda be adopted as presented with the amendments. Carried.

Councillor Kinley entered the meeting at 6:05 p.m. |
| 4. Minutes
Minutes of Regular Council Meeting – March 22, 2010
Res.130/10 | 4.1 | Moved by Councillor Krecsy that the Minutes of the regular Council meeting of March 22, 2010 be adopted as presented. Carried. |
| 5. Action Items
Fire Department – Industry Canada Radio Licensing | 5.1 | Lacombe County has been working on an initiative to update the communications systems of the various fire departments within the County. Part of the success of this initiative is to change the ownership of the many frequencies licensed to various municipalities through Industry Canada. Lacombe County is therefore requesting approval of a change in ownership of the Industry Canada licensing from the Town to Lacombe County. |
| Res.131/10 | | Moved by Councillor Ebden that Administration request more information from Lacombe County regarding the radio channel that Eckville Public Works currently uses. Carried. |
| Budget 2010 Final | 5.2 | Council reviewed the final draft of the 2010 Town of Eckville Budget. |
| Res.132/10 | | Moved by Councillor Krecsy that the 2010 Budget, with a 6% increase, be approved. One opposed. Carried. |
| Election 2010 – Appointment of Returning Officer, Advance Vote, Institutional Voting Station
Res.133/10 | 5.3 | Municipal elections will take place this fall with Nomination Day being September 20 th and Election Day being October 18 th . Prior to the election Council must appoint a Returning Officer, and decide if they want to hold an Advance Vote and have an Institutional Voting Station on Election Day.

Moved by Councillor Kinley that Staff member Susan Norberg be appointed Returning Officer for the 2010 Municipal Election. Carried. |
| Res.134/10 | | Moved by Councillor van Boeschoten that an Advance Vote be held for the 2010 Municipal Election. Carried. |
| Res.135/10 | | Moved by Councillor van Boeschoten that an Institutional Voting Station be established for the 2010 Municipal Election. One opposed. Carried. |
| Notification of Termination – Lacombe Regional Solid Waste Authority | 5.4 | At their March 10, 2010 meeting the members of the Lacombe Regional Solid Waste Authority (LRSWA) unanimously agreed to apply to change the legal status of LRSWA from an Authority to a Commission. Under the agreement, one year notice is required for termination, which would be March 22, 2011. The Board would prefer that the agreement be terminated sooner on December 31, 2010 for financial reporting reasons. All members have to agree. |
| Res.136/10 | | Moved by Councillor Krecsy that Council supports the Lacombe Regional Solid Waste Authority’s decision to terminate the Authority agreement on December 31, 2010. Carried. |

- Land Lease Renewal – St. Paul’s Presbyterian Church 5.5 St. Paul’s Presbyterian Church wishes to renew the land lease rental agreement with the Town of Eckville for their Canadian Food Grains project for 2010 at a rate of \$45 per acre (18 acres). In previous years, Council also agreed to make a donation to St. Paul’s Presbyterian Church towards the Canadian Food Grains Bank project that was equal to the land rental.
- Res.137/10 Moved by Councillor Ebden to renew the land lease rental agreement with St. Paul’s Presbyterian Church for \$45 per acre and to make a donation to the St. Paul’s Presbyterian Church towards the Canadian Food Grains Bank project in the amount equal to the land rental. Carried.
- Recognition of Mellisa Hollingsworth 5.6 Council previously requested that Administration invite Mellisa Hollingsworth to attend the Municipal Breakfast on May 8th. Mellisa has confirmed her attendance. Council would like to make a presentation to Mellisa at that time and were trying to decide on an item to present to her.
- Res.138/10 Moved by Councillor Krecsy that a \$500 annual sports scholarship over 5 years be established and presented at the Eckville High School Awards Night with Administration to draft the criteria for the scholarship. Carried.
- Lacombe Regional Fire Services – Policy Amendments 5.7 At their March 17, 2010, Lacombe Regional Fire Services discussed amendments to Fire Department Policy 100.1 and the development of Policy 310. The policies were provided for review and acceptance by Council.
- Res.139/10 Moved by Councillor Ebden to approve Eckville Fire Department Policy 100.1 and Policy 310. Carried.
- Assessment Appeal Hearing Fees 5.8 At the March 8, 2010 meeting, Council set the Assessment Appeal fees at \$50 for Residential (3 or fewer dwellings) and \$650 for Residential (4 or more dwellings) and Non-Residential. The fees charged by the Regional Assessment Review Board (RARB) to hear an appeal will be \$750 for each assessment that is being appealed. Council requested that Administration investigate what the cost is for other municipalities, outside of the RARB, for Assessment Appeal Hearings. Of the 12 municipalities that were contacted only one responded advising they have a local Assessment Review Board and while hearing costs are difficult to determine, they estimate they would be significantly less than \$750 per appeal. Council had also requested information on submitting a Resolution for the 2010 AUMA Convention with respect to Assessment Appeal Hearing Fees. A resolution passed by local council and forwarded to AUMA is one in which Council is hoping ultimately to have endorsed by a majority of Alberta’s municipalities. Supplementary or background information must also be provided.
- Res.140/10 Moved by Councillor Ebden not to proceed with submitting a Resolution for the 2010 AUMA Convention with respect to Assessment Appeal Hearing Fees. One opposed. Carried.
- Andrew Field – Ball Diamond Improvements 5.9 A request was received from Eckville Minor Baseball Club for the support and approval from Council for the installation of a sprinkler system around the diamond area at Andrew Field.
- Res.141/10 Moved by Councillor Kinley to approve the request from Eckville Minor Baseball Club for the installation of a sprinkler system at Andrew Field subject to written approval from the Eckville Fire Department and that only those people who are trained by the Fire Department to use the hydrant are authorized to use it. Carried.
- 6. Bylaws, Policies, Projects** 6.1 Council reviewed Bylaw 696/10, being a Bylaw to authorize the Council of the Town of Eckville to incur indebtedness by the issuance of debenture(s) in the amount of \$270,000 for the purpose of constructing a road (57 Avenue) in the Northeast Industrial Park. First reading of the Bylaw was given at the January 11, 2010 Council meeting.
- Bylaw 696/10 – Borrowing Bylaw – Northeast Industrial Park
- Res.142/10 Moved by Councillor Ebden to give Bylaw 696/10 second reading. All in favour. Carried.
- Res.143/10 Moved by Councillor Kinley to give Bylaw 696/10 third and final reading. Carried unanimously.
- 7. Reports** 7.1 **Foreman’s Report**
- Street Maintenance All the streets have been swept and once the rest of the snow melts we will remove the sand and gravel off the lawns and sweep the streets again. The gravel is at the yard now and when it dries up some more we will start

spreading it in the back alleys. I had approximately 50 yards spread on 49th Avenue while they were hauling the gravel to the yard.

I will be ordering crack filler and pot hole filler next week.

I will be ordering more cross-walk torch-on material soon so that we can repair the cross-walks. The supplier advises they will give us some free product.

Lift Stations

All has been fine.

Garbage

The new garbage truck has been working fine. Even though it is smaller than our old one, we are able to get all the garbage done on Wednesdays.

Pumphouse

All has been fine.

Vehicles

I took the old garbage truck to be certified as it was overdue. It will help when we want to sell it and we can use it now as a backup in case we need to.

Other

The Lacombe Solid Waste Manager and I met with E-Waste and it was decided to move the Electronic Goods Recycling to the Town Shop. E-Waste will provide us with bins and will pick them up monthly.

7.2 **Administrator's Report**

LGA Conference

I attended the LGA conference in Red Deer Mar. 17-19/10. Topics included: building resilient and inspired teams, characteristics of successful people, climate changes (urban design, solar, wind, etc), municipal corporate review, and dialogue with provincial government.

57 Ave. Construction

Advertisements are being prepared for tendering of the project. The project will be funded through debenture borrowing and will be paid by a local improvement tax levy.

North Outlet Storm
Water

We are still waiting on completion of easement requirements. Once this is done the project will go to tender.

Lift Stations/Forced
Main

Final designs are nearing completion. Quotes have been received for the lift stations and buildings. These are currently being reviewed.

Country Lane Meadows

The plans have been forwarded to and are currently being reviewed by our engineers. We are in the process of acquiring the necessary crossing agreements and easement for the storm water pond.

Strategic Plan

Wayne Page Facilitation has completed the draft plan and implementation schedule. I am currently reviewing it.

ICSP Plan

Nearing completion of a draft plan to bring before Council for review.

Audit

Collins Barrow were on site March 24 and 25 to start the audit. They will be out again once the fixed assets process is completed.

Grants

I have started working on the 2010 grant applications for submission to the province for their review and approval.

Tax Arrears List

The tax arrears list has been completed and registered at Land Titles Office. There are 6 properties on the list. One mobile home has been registered also.

Millennium Playground
Lease

The proposed lease agreement will be going forward to the Board of the Wolf Creek Schools at their April meeting.

CAEP CIR Plan

I have received the draft community investment readiness plan through CAEP. I will be reviewing it in the next short while.

Upcoming Mtgs,
Seminars

April 16 – CAEP MLA Roundtable - Wetaskiwin
May 6 – Bentley Council

7.3 **Financial Report**

The April 12, 2010 Accounts Payable Report and the January and February 2010 Financial Reports were reviewed.

7.4 **Development Officer's Report**

As at March 31, 2010 there have been 3 Development Permits issued with the value being \$6500. For the same period in the prior year six Development permits were issued – total value \$116,100.

Kilian Estates – there are presently 27 lots rented in Phase I with 3 lots vacant and three lots are rented in Phase II.

Fourteen lots have been sold in McDonald Heights, with ten homes completed and one home under construction.

7.5 **Website Usage Stats Report**

The March 2010 Website Usage Stats were reviewed.

7.6 **SeeVirtual360.com Tour Visits Report**

The March 2010 SeeVirtual360.com Tour Visits report was reviewed.

7.7 **Lacombe County Bylaw Enforcement/Emergency Management Report**

The March 2010 Bylaw Enforcement and Emergency Management Report was reviewed.

Res.144/10 Moved by Councillor Krecsy that the Foreman's, Administrator's, Financial, Development Officer's, Website Usage Stats, SeeVirtual360.com Tour Visits and Lacombe County Bylaw Enforcement/Emergency Management reports be received for information. Carried.

8. Committee, Board Reports

8.1 None

9. Correspondence, Information Items

Minister of Municipal Affairs – Local Authorities Election Statutes Amendment Act, 2010 9.1 The Local Authorities Election Statutes Amendment Act, 2010 was drafted to replace the Local Authorities Election Amendment Act, 2009. The new Act appears to address most of the disputed issues concerning the previous Act. Further review of the Local Authorities Election Statutes Amendment Act, 2010 will be completed and municipalities are invited to share their comments or concerns with respect to the new Act.

Municipal Affairs – Municipal Sustainability Strategy March 22, 2010 Meeting Summary 9.2 A summary was provided for the March 22, 2010 Municipal Sustainability Strategy meeting.

Municipal Affairs – Municipal Government Act – Regional Services Commissions Debt Limit Regulation 9.3 The Regional Services Commissions Debt Limit Regulation is being reviewed to ensure continued relevance. Comments with respect to the regulation are welcome by Municipal Affairs.

Municipal Affairs – Municipal Government Act – Investment Regulation 9.4 The Investment Regulation provides for investments, in addition to those referred to in section 250(2) of the Municipal Government Act, that municipalities may invest in. The regulation is being reviewed in accordance with the requirements of the Regulatory Review Secretariat to ensure the regulation's continued relevance.

Lacombe Regional Fire Service Association – March 17, 2010 Meeting Minutes 9.5 The March 17, 2010 Lacombe Regional Fire Service Association meeting minutes were reviewed by Council.

WCB – Day of Mourning April 28th 9.6 Information was received from WCB regarding the April 28th Day of Mourning which is held to remember all workers who have been killed, injured or disabled at their place of work.

Municipal Affairs – Information Bulletin – Use of Municipal Sustainability Initiative Capital Funding to Pay for Borrowing Costs 9.7 Correspondence was received on the use of Municipal Sustainability Initiative (MSI) funding to pay for interest costs associated with temporary borrowings on capital projects. This has been expanded from 5% to 7% of a municipality's estimated total program allocation.

AUMA Member Notice – Combat Racism and Discrimination in Small Communities: Join CMARD 9.8 The CMARD is part of a larger international network of municipalities working together to combat forms of discrimination in their communities, which may include, but are not limited to, race, gender, age, ability, sexual orientation, religion and language. Municipalities that are not presently part of the network are invited to join.

Alberta Municipal Affairs – Grant Re-engineering 9.9 The Alberta government has consolidated and streamlined the number of grants that are provided to municipalities. The consolidation will reduce duplication, increase efficiencies, speed up the application process and reduce the administrative burden on local governments.

Res. 145/10 Moved by Councillor Krecsy that the correspondence and information items be received for information. Carried.

10. Seminars, Meetings, Special Events

- 10.1 Local Government Administration Association Workshops – April 30/May 7, 2010
- 10.2 CAEP Transportation Study Input Sessions – April 13/14, 2010. Councillor van Boeschoten to attend the April 14, 2010 session.
- 10.3 Eckville High School Graduation – May 29, 2010. Mayor Posti to attend.
- 10.4 Elected Officials Education Program – April 15/16, 2010
- 10.5 Municipal Social Networking Conference – April 26/27, 2010
- 10.6 CMHC Sustainability Workshop – April 29, 2010
- 10.7 Alberta Small Communities Conference – May 28-30, 2010

- 10.8 Eckville Co-op – 97th Annual Meeting – April 21, 2010. Councillor Krecsy to attend.
- 10.9 Retooling for Revitalization – June 9/10, 2010
- 10.10 12 Steps of Succession Planning Workshop – April 15, 2010
- 10.11 Caroline Rodeo Parade – May 22, 2010
- 10.12 Lacombe Foundation – Tour of Housing Facilities – April 15/April 29, 2010. Mayor Posti to attend on April 15, 2010.

Res.146/10 Moved by Councillor Kinley that the Seminars, Meetings, and Special Events be received for information and to approve attendance as indicated. Carried.

- 12. **Committee of the Whole**
Splash Park
- 12.1 Councillor van Boeschoten, Council representative to the Eckville Recreation Board, requested that Council discuss the Eckville Recreation Board’s initiative to build a Splash Park and to confirm their support of same.

Res.147/10 Moved by Councillor Kinley that Administration sends a letter to the Eckville Recreation Board confirming that Council supports the concept of a Splash Park and that Council believes the Peace Park would be the most suitable location and suggest that further research be completed on this location and request that the Eckville Recreation Board submits a concept plan to provide Council with more information on the project. Carried.

Press left the meeting at 8:25 p.m.

- 11. **In Camera**
Land Development
Res.148/10
- Moved by Councillor van Boeschoten that the meeting moves in camera excluding all persons except Council members, Administrator Kleeberger and Staff Member Susan Norberg to discuss matters relating to land and development. Time: 8:26 p.m. Carried.

Res.149/10 Moved by Councillor Krecsy that the meeting come out of camera and reverts back to the regular meeting. Time: 8:54 p.m. Carried.

- 13. **Adjournment**
Res.150/10
- 13.1 Moved by Mayor Posti that the meeting be adjourned. Time: 8:55 p.m. Carried.

Mayor

Administrator