



January 11, 2010 Council meeting. Additionally, under the MGA, each of the borrowing bylaws must be advertised which was also completed. As no petitions were received, the bylaws can now go forward for 2<sup>nd</sup> and 3<sup>rd</sup> readings. After the 3<sup>rd</sup> reading there is a 30 day validation period before Alberta Capital Finance Authority (ACFA) will consider approval of the bylaw.

Council reviewed Bylaw 694/10, being a Bylaw to authorize the Council of the Town of Eckville to incur indebtedness by the issuance of debenture(s) in the amount of \$420,235 for the purpose of upgrading the municipality's Lift Stations and Forced Sewer Main.

Res.098/10 Moved by Councillor Walker to give Bylaw 694/10 second reading. Carried.

Res.099/10 Moved by Councillor Ebdon to give Bylaw 694/10 third and final reading. Carried.

Council reviewed Bylaw 695/10, being a Bylaw to authorize the Council of the Town of Eckville to incur indebtedness by the issuance of debenture(s) in the amount of \$91,576 for the purpose of upgrading the municipality's North Outlet Storm Water System.

Res.100/10 Moved by Councillor Kinley to give Bylaw 695/10 second reading. Carried.

Res.101/10 Moved by Councillor van Boeschoten to give Bylaw 695/10 third and final reading. Carried.

Council reviewed Bylaw 696/10, being a Bylaw to authorize the Council of the Town of Eckville to incur indebtedness by the issuance of debenture(s) in the amount of \$270,000 for the purpose of constructing a road (57 Avenue) in the Northeast Industrial Park. Council did not proceed with 2<sup>nd</sup> and 3<sup>rd</sup> readings until the Local Improvement Tax process is completed. Thereafter, the bylaw may have to be amended to change the borrowing term from 15 years to 20 years.

## 7. Reports

### 7.1 Foreman's Report – not available

### 7.2 Administrator's Report

Federal Gas Tax Fund (FGTF) Grant Program

Alberta Transportation advises that the Town will receive 2010-11 grant funding in the amount of \$55,841 and will be the same for each of the years 2010-11 to 2013-14 under the FGTF. This was previously the New Deal for Cities and Communities (NDCC) grant program. An amending agreement extending the program to 2014 has been signed and returned.

SIP Grant

Alberta Transportation advises that the Town has been approved to receive a grant of \$60,120 under the Street Improvement Program.

Community Video Profile  
Paint Disposal Price Increase

iMedia TV is nearing the completion of the rough drafts. Once approved by the Town, they will finalize and format within a few days of receiving approval. The Town participates in the paint recycling program through Alberta Recycling Management Authority (ARMA). Due to funding shortfalls, EnviroSort (the processors) advise that they have no choice but to charge fees to cover the shortfall for these services to all communities collecting paint. Cost will be approximately \$1,000 to the Town.

STEP Program

Alberta Employment & Immigration announce that the Summer Temporary Employment Program will be available to municipalities. The funding allocation available to the Town is \$3,400. Application has been made for participation in this program.

Assessment Appeal – MGB Decision

The Municipal Government Board has issued their decision concerning the 2009 assessment appeal filed with them for the property located at 5407 – 52A St. The appeal was dismissed by the MGB.

CIR – Phase III

A Community Investment Readiness (CIR) action planning session was held in the Council Chambers on Mar. 2/10. Mayor Posti, Councillor Walker and I met with the consultants hired by CAEP to complete Phase III of this process. During the session, the town's scorecard from Phase II was reviewed, a SWOT analysis completed, short and long term goals for CIR were identified in preparation for the development of a CIR strategic action plan. Western Sky will prepare a draft plan over the next 3 weeks and then forward it for review.

Audit  
Upcoming Mtgs,  
Seminars

Collins Barrow is scheduled to come on site to do the audit from Mar. 24-26/10.  
Mar. 10 – Parkland Community Planning Services – Red Deer  
Mar. 16 – Strategic Plan Implementation Preparations  
Mar. 17-19 – Local Government Administrators Conference – Red Deer

Additional Information Items:

Lift Stations/Forced Main:

Mar. 4/10: met with Stantec to discuss the final touches on the designs. Stantec

will make the changes and check on some of the proposed changes to ensure they meet minimum requirements, etc. Major issues are still with signing off on the pump/electrical and building proposals. Rick would like to investigate further. John will complete the draft right-of-way easement documents for the forced main for our review. Currently talking with ATCO Gas to have natural gas installed to the sites for heating instead of using electric heat. Rick contacted Fortis and they can install 3 phase power at the west lift station for around \$4,000 - \$5,000 (town's share).

NE Industrial Park (57 Ave. Road Construction):

Mar. 4/10: Met with Stantec: reviewed draft plans, discussed turn around and if there is a need for it. General consensus is to dead end the road without a turn around and put up a checkerboard sign. Will not pursue storm drainage easement along the easterly boundary of Lot 11, Block 20, Plan 8920768 at this time as drainage will likely be no more than currently is. Stantec will be meeting with Alberta Transportation next week to discuss the approach and entry onto Hwy 766. May require easement for lands at the entrance to Hwy 766 as well as for ditch back slope on individual lots. Construction of approaches was discussed as well. Will likely leave this up to the individual property owners. There should be sufficient cover over the ATCO Gas line within the ditches without having to build an "approach" at these locations.

North Outlet Storm Water:

Still waiting to get easement document signed before putting project out to tender.

Country Lane Meadows:

Will be following up shortly to find out status of required documents to be attached to the development agreement. The Town has not received any to date. Closing is April 30/10.

Water Meters:

Rick will continue to replace defective "low battery-LB" registers for the next couple of months (until May 1<sup>st</sup>) and charge Neptune a value of \$62.50 for each one replaced. After May 1, we will then re-assess the situation and if the problem is still on-going, Neptune will come back in town with their installers this summer and visit each remaining site to correct the problem. However, if it is deemed that the problem is under control, then the town may decide to handle the problem and continue charging Neptune the same rate per meter replaced. Neptune would like all of this work completed by December 31, 2010.

**7.3 Financial Report**

The March 8, 2010 Accounts Payable Report was reviewed.

**7.4 Development Officer's Report**

As at February 28<sup>th</sup> there have been 2 Development Permits issued – value nil (one Change of Occupancy, one relaxation request on signage). For the same period in the prior year six Development permits were issued – total value \$116,100.

Kilian Estates Phase I – there are presently 27 lots rented in Phase I with 3 lots vacant and three lots rented in Phase II.

Fourteen lots have been sold in McDonald Heights, with ten homes completed and one home under construction.

**7.5 SeeVT360 – Tour Stats February 2010**

The SeeVirtual360.com Tour Visits for February 2010 were reviewed by Council. SeeVirtual360.com is available on the homepage of the Town of Eckville website.

**7.6 Website Usage Statistics**

The May 2009-February 2010 Website Usage Statistics report was reviewed by Council.

Res.102/10

Moved by Councillor Walker that the Administrator's, Financial, Development Officer's, SeeVT360.com and Website Usage Statistics reports be received for information. Carried.

**8. Committee, Board Reports**  
Councillor Ebden

**8.1**

January 19/February 16 – Eckville Community Hall Board meeting  
March 4 – Emergency Management Agency meeting in Lacombe  
March 5 – Red Deer Home Show

Res.103/10 Moved by Councillor van Boeschoten that the Committee and Board reports be received for information as presented. Carried.

**9. Correspondence, Information Items**

Wolf Creek Public Schools – Board Happenings February 16, 2010 9.1 The February 16, 2010 Board Happenings newsletter was received from Wolf Creek Public Schools.

Res. 104/10 Moved by Councillor Walker that the correspondence and information items be received for information. Carried.

**10. Seminars, Meetings, Special Events**

10.1 Alberta Emergency Management Agency (AEMA) – Central District Training Opportunities  
10.2 Eckville Credit Union – AGM March 17, 2010. Councillor Walker to attend.

Res.105/10 Moved by Councillor Kinley that the Seminars, Meetings, and Special Events be received for information and to approve attendance as indicated. Carried.

**12. Committee of the Whole**

Res.106/10

12.1 Moved by Councillor Walker that the meeting move to Committee of the Whole. Time: 7:04 p.m. Carried.

Budget

The 2010 Budget was reviewed by Council and Administration. Some amendments were noted and the final Budget will be brought back before Council for approval.

Res.107/10 Moved by Councillor Kinley that a recess be called. Time: 7:40 p.m. Carried.

Res.108/10 Mayor Posti moved that the meeting reconvene. Time: 7:48 p.m. Carried.

Assessment Appeal Fees

In previous years the Assessment Appeal Fee for the Town of Eckville has been \$20 for residential properties and \$50 for non-residential properties. With the new assessment appeal process, the fees charged by the Regional Assessment Review Board to hear an appeal will be \$750 for each assessment that is being appealed. The assessment appeal fees are determined by individual municipalities, however the maximums that a municipality may charge are:  
Residential (3 or fewer dwellings) and farm land – up to \$50  
Residential – 4 or more dwellings – up to \$650  
Non-residential – up to \$650  
Discussion followed.

Action Item 5.1 – eCouncil

eCouncil (Council Laptops)

During 2010 Budget discussions, Council discussed moving from paper to electronic for Council related activities such as meeting agenda packages. Quotes were obtained for laptops and setting up a secure area on the Town of Eckville website that staff and Council can log into to access internal information.

Res.109/10

Moved by Councillor van Boeschoten that the meeting reverts back to the regular Council meeting. Time: 9:05 p.m. Carried.

Res.110/10

Moved by Councillor Ebdon that Administration proceed with purchasing laptops for Council and setting up a secure area on the Town of Eckville website for staff and Council. One opposed. Carried.

Res.111/10

Moved by Councillor Walker that the Town of Eckville Assessment Appeal Fees be set as follows:  
Residential (3 or fewer dwellings) and farm land – \$50  
Residential – 4 or more dwellings – \$650  
Non-residential – \$650  
Carried.

**11. In Camera**  
Res.112/10

Moved by Councillor van Boeschoten that the meeting moves in camera excluding all persons except Council members, Administrator Kleeberger and Staff Member Susan Norberg to discuss matters relating to land and development. Time: 9:10 p.m. Carried.

Res.113/10

Moved by Councillor van Boeschoten that the meeting come out of camera and reverts back to the regular meeting. Time: 9:20 p.m. Carried.

**13. Adjournment**  
Res.114/10

13.1 Moved by Mayor Posti that the meeting be adjourned. Time: 9:21 p.m. Carried.

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Mayor

\_\_\_\_\_  
Administrator