

TOWN OF ECKVILLE – COUNCIL MINUTES
Monday, June 22, 2009
Council Chambers

- 1. Call to Order** 1.0 Deputy Mayor Walker called the meeting to order at 6:01 p.m.
Present: Deputy Mayor Walker, Councillors Gord Ebden, Geoff Humphrey, Mitch Krecsy, Grant van Boeschoten
Staff: Administrator Therese Kleeberger, Susan Norberg
Press: Carson Papke, Eckville Echo
Absent: Mayor Posti, Councillor Scott Kinley
- 2. Delegations** 2.1 Stantec Consulting Ltd.
- 3. Agenda** 3.1 Additional Agenda Items:
5.6 – Lacombe Foundation – Request for Letter of Support (Intent to Borrow)
5.7 – United Way Days Proclamation
- Res.259/09 Moved by Councillor Van Boeschoten that the agenda be adopted as presented with the additions. Carried.
- 4. Minutes** 4.1 Minutes of Regular Meeting June 8, 2009
- Res.260/09 Moved by Councillor Humphrey that the minutes of the regular Council meeting of June 8, 2009 be adopted with the following amendment on the Administrator’s Report. Under Lacombe County Regional Emergency Services Partnership it reads “Lacombe County requested Alberta Municipal Affairs tmake an amendment...” where it should read “Lacombe County requested Alberta Affairs make an amendment...”. Carried.
- 5. Action Items**
- Eckville Municipal 5.1 At the May 25, 2009 meeting Council reviewed the December 31, 2008 Eckville
Ambulance Joint Municipal Ambulance Joint Venture Financial Statements. Council requested that
Venture – Financial Administration follow-up with Lacombe County regarding the payment of \$1363.00
Statement December 31, that the Town of Eckville previously made to Lacombe Municipal Ambulance
2008 Service Association for unrecorded vacation and banked time to ensure we will be
reimbursed that amount. Lacombe County is following up with the auditor to
ensure this payment is itemized on the January 1 – March 31, 2009 Financial
Statements and the Town will be reimbursed for that amount after that time.
- Res.261/09 Moved by Councillor Van Boeschoten that Council approve the December 31, 2008
Eckville Municipal Ambulance Joint Venture Financial Statements. Carried.
- Lacombe Foundation – 5.2 The Lacombe Foundation is very concerned with the seemingly skewed amounts
Core Needs Income listed in the 2009 CNIT guidelines for the Town of Lacombe, as these amounts
Threshold (CNIT) determine eligibility for housing clientele and could negatively impact the
foundation’s ability to maintain full occupancy.
- Res.262/09 Moved by Councillor Krecsy that the correspondence from Lacombe Foundation be
received for information. Carried.
- Lacombe Foundation – 5.3 Lacombe Foundation was approved for an Affordable Housing Project for the Town
Request for Letter of of Blackfalds. The total cost of the project is budgeted at \$4.3 million. They have
Support (Intent to been approved for a provincial grant of \$3,010,000 and the balance of \$1.3 million
Borrow) will be financed over 20 years. To finalize their borrowing arrangements they are
required to provide a letter from each of their supporting municipalities stating they
are in support of the project and the financing, and they understand that the debt
becomes the responsibility of the supporting municipalities in the event the
Lacombe Foundation is unable to repay the debt.
- Res.263/09 Moved by Councillor Humphrey that based on the revision of the original
application to Alberta Housing and Urban Affairs by the Lacombe Foundation, the
Town of Eckville:
-supports the Affordable Housing Project, as approved, for the Town of Blackfalds;
-supports the intent of Lacombe Foundation to finance \$1.3 million over a 20-25
year term;
-acknowledges that this debt becomes the responsibility of the supporting
municipalities in the event of a financial inability on the part of Lacombe
Foundation. Carried.

Lacombe Foundation – Request for Letter of Support (Intent to Borrow) 5.6 The 2009 approved Operating Budget for the Lacombe Senior Citizen’s Lodge & the Eckville Manor House Lodge included an amount for capital development at the two lodges – amortized over 9 years. The amortized amount was included in the Town’s requisition for 2009. To finalize their borrowing arrangements they are required to provide a letter from each of the supporting municipalities stating they support the financing of these projects and understand that the debt becomes the responsibility of the supporting municipalities in the event the Lacombe Foundation is unable to repay the debt.

Res.264/09 Moved by Councillor Walker that the Town of Eckville:
 -supports the intent of Lacombe Foundation to finance \$160,000 (over 9 years) to cover the capital cost additions at Lacombe Senior’s Lodge & Eckville Manor House Lodge, as approved by the Board of Directors of Lacombe Foundation
 -acknowledges that this debt becomes the responsibility of the supporting municipalities in the event of a financial inability on the part of the Lacombe Foundation. Carried.

Safe Communities Central Alberta – National Safe Communities Day October 7, 2009 5.4 Safe Communities Central Alberta, in partnership with Safe Communities Canada, is requesting the Town’s support in helping to increase the visibility of injury prevention in Central Alberta. They are asking that the Town of Eckville consider proclaiming October 7, 2009 as “National Safe Communities Day”.
 Res.265/09 Moved by Councillor Ebden that the correspondence received from Safe Communities Central Alberta be received for information. Carried.

CAEP – Community Video Profiles Project 5.5 Information has been received from CAEP’s Marketing and Communications Committee regarding a Community Video Profiles Project they are promoting. The videos are designed to showcase the community and promote growth.
 Res.266/09 Moved by Councillor Krecsy that the correspondence received from CAEP be received for information and that Administration look into the Town of Eckville doing a video project on our own. Carried.

United Way Days Proclamation 5.7 A United Way Committee has been formed from some of the communities outside of Red Deer. The Committee is approaching municipalities to have United Way Days (October 12-16, 2009) proclaimed in those municipalities. Council members will be invited to the United Way kick-off luncheon and to take part in the United Way Day of Caring.
 Res.267/09 Moved by Councillor Krecsy that the Town of Eckville proclaims October 12-16, 2009 United Way Days. Carried.

Rick McKinnon entered the meeting at 6:34 p.m.

6. **Bylaws, Policies, Projects** 6.1 None

7. **Reports** 7.1 **Foreman’s Report**
 Street Maintenance Most of the streets are crack-filled and hopefully we can finish them this week. It is going to be close as to whether we have enough crack-filler. The pothole filler is all used up. I ran out of filler before I ran out of potholes – now we can see how good this product is. This winter will tell the story. There has been a new crosswalk torched on the north side of the high school. It has glass beads in it that reflect in the dark off of headlights. The product life is anticipated to be approximately 3 years and then we will just have to torch a piece over the worn areas. It is a little costly but if it is as good as they say we will get our money back just in labor, not including the cost of the paint. Both the Towns of Olds and Three Hills have changed over to this product. I have met with Border Paving and am waiting for other companies to give me a price on repairing the sewer digs.
 Lift Stations The west lift station has been working fine but now we have had a couple of call-outs on the east lift station.
 Garbage The garbage truck has a transmission leak which we have been unable to locate as yet. Other than that the truck has been working fine.
 Pumphouse We blew an air line on one of the backwash valves so about 200 cubes of water went into the sewer system. Water consumption is still high.
 Vehicles All the new decals have been put on the equipment except for the loader which will be done in the near future.
 Other Started to repair the hydrant and main valve on 59 Avenue but had to run to Red Deer to get a new valve box as the old one was broken. It had been like that since it

was installed. We are waiting for parts to repair the fire hydrant. Changing all the oils and checking pressures in the loader was worthwhile as it seems to be more responsive. I am still waiting for the oil analysis to come back.

Silent Auction

The Town of Eckville Silent Auction will be held at the Town Shop on July 2 (8am-8pm) and July 3 (8am-3pm).

Res.268/09

Moved by Councillor Krecsy that for the Silent Auction the reserve bid for the John Deere tractor be set at \$12,000. and the reserve bid for the Bobcat wood chipper be set at \$7,000. Carried.

7.2 Administrator's Report

Municipal Building
Insurance Appraisals
Alberta One-Call – Fee
Structure

SCM Risk Management Services Inc. will be starting July 13, 2009 to do insurance appraisals of the Town's buildings.
Effective July 1, 2009, Alberta One-Call is implementing a tiered fee structure for their one call notifications. Fees start at \$5.00 and will decrease to a minimum of \$2.50. Current fee is \$2.50 per notification.

MSI Funding Program
Guidelines

Alberta Municipal Affairs has provided the guidelines for the Municipal Sustainability Initiative (MSI) funding program for both the capital and operational components of the program. The application process is currently in progress.

Recycling Cost Increase

Waste Management advises that effective July 1, 2009 they will be increasing their service rates. New rates may be based on landfill disposal cost increases, adjustments to reflect increases in the CPI, servicing our account or costs specific to the waste industry. The Town contracts with Waste Management to haul and dispose of recyclables from the recycle depot.

Alarm System Report

No activity to report for the month of May for the alarm systems at the lagoon and lift stations.

Canada Day: Fireworks,
Grant Approval

Alberta Health Services has granted permission to use their property in the northwest area of Town to set off the fireworks display on Canada Day. Canadian Heritage advises that they have approved a grant in the amount of \$2,500.00 for the Canada Day celebration.

Mayor, CAO Caucus

I attended the caucus in Calgary on June 10/09. Topics included discussions on the future of local governance, water conservation and efficiency update, assessment, new municipal revenue sources, wage/compensation survey, grants, and future of local government (FOLG) performance measures.

LGAA Zone Meeting

The meeting was June 12/09 in Innisfail – topics were full cost accounting for water operations and capital, municipal affairs update on various bills, grants, AUMA presentation on projects, programs they are working on, regional GIS (Geographical Information System) presentation by Parkland Community Planning Services. Lacombe County has approved the sale of minor ambulance equipment owned by the Town and Lacombe County to the Lacombe Municipal Ambulance Service Assn.

Sale of Ambulance
Equipment

Fire Department:
Communication System

June 17/09 the Fire Dept., Town, Lacombe County, and Communications Group met to discuss problems with the communications system. Communications Group explained how the system works and made recommendations for enhancements to the system. A project plan will be prepared.

Water Meters

Very close to having all the kinks ironed out. Meters will be read bi-monthly as this is the billing cycle. A draft water and sewer bylaw will be presented in the next while as well as options for rates and charges.

Website

Is online, working to get content put on site, calendar of events, open to any suggestions and ideas that would like to see or have put on the website.

Upcoming Meetings,
Events

June 24/09 – Assessment Review Board Complaints workshop
June 29/09 – Special meeting of Council – Organizational Review
July 1/09 – Canada Celebration

Further to the Town website, on some computer monitors the website pages are larger than the screen. As people buy new monitors, which are generally larger, this will no longer be an issue. In the meantime settings can be changed on individual computers in order to view the entire page.

Council recommended that "Currently Under Construction" be added to the homepage until all of the content has been input.

7.3 Financial Report

The May 2009 Financial Report and June 22, 2009 Accounts Payable Register were reviewed.

Tim Ainscough and Sara Labrash from Stantec Consulting Ltd. entered the meeting at 6:55 p.m.

Res.269/09

Moved by Councillor Humphrey that the Foreman's, Administrator's and Financial reports be received for information. Carried.

2. **Delegation**
Lift Stations/Forced
Main Project Report
- 2.1 Tim Ainscough and Sara Labrash, Stantec Consulting Ltd.
- Deputy Mayor Walker welcomed Tim and Sara and had Council and staff introduce themselves.
- Tim provided a presentation on the Lift Stations/Forced Main Project Report. The cost of the project is estimated at \$1.721 million which includes both Lift Stations and a portion of the sewage pipeline to the lagoon. The Building Canada Fund Grant for this project has been approved in the amount of \$1,093,796 which is funded equally from the federal government, the provincial government and the Town. Any costs over and above this amount are the responsibility of the Town. Council will need to determine which options they wish to go with and what engineering firm they wish to use. Administration and Public Works will also meet with the landowner to discuss the sewage pipeline to the lagoon. The applicable government department for the Building Canada Fund will also need to be contacted regarding the changes to the original Lift Stations/Forced Main Project report.
- Council asked that the Public Works Foreman return at the end of the meeting to discuss the different options that are available for this project.
- Tim advised that the Water System Study Draft Report has been completed and the Infrastructure books have been updated. This information can be used for the Tangible Capital Assets project.
- Deputy Mayor Walker thanked Tim and Sara for attending and they left the meeting at 7:36 p.m.
- Rick McKinnon, Public Works Foreman left the meeting at 7:37 p.m.
- Council discussed the various options for the Lift Stations/Forced Main provided by Stantec Consulting Ltd.
- North Outlet Storm Project Administrator Kleeberger advised Council that the North Storm Outlet Project Building Canada Fund Grant Application was not approved however there will be a second round of funding coming. Administrator Kleeberger asked if Council wants Administration to resubmit the application.
- Res.270/09 Moved by Councillor Ebden that Administration resubmit the North Storm Outlet Project Grant Application under the Building Canada Fund. Carried.
8. **Committee, Board Reports** 8.1 **Committee, Board Reports**
Nothing to report.
9. **Correspondence, Information Items**
- Canada Day – Schedule of Events 9.1 Council reviewed the Canada Day Schedule of Events. There will not be a Dedication to the Peace Park. Council suggested sandwich boards be put up around town directing people to the festivities.
- Alberta Infrastructure and Transportation – Commercial Bus and Truck Carriers Notice 9.2 Alberta Transportation monitors the safety performance of Alberta base-plated commercial bus and truck carriers by implementing standards outlined under the National Safety Code (NSC) program. Effective June 1, 2009 Alberta implemented a new, more focused process for identifying high risk carriers.
- Alberta Municipal Affairs – Minister’s Awards for Municipal Excellence 9.3 A letter was received from Minister Ray Danyluk inviting the Town to provide submissions for the eighth annual Minister’s Awards for Municipal Excellence, which formally recognize local government excellence and promote knowledge sharing among municipalities.
- Minister Ray Danyluk – Capital Region Growth Plan 9.4 Correspondence was received from Minister Ray Danyluk advising that the Alberta government has accepted a plan developed by municipalities in Alberta’s Capital Region. This accomplishment will help coordinate decisions, sustain future growth and ensure strong communities and a healthy environment.
- Lacombe County Protective Services – Enforcement Report, Regional Emergency Plan 9.5 Council reviewed the Lacombe County Protective Services Enforcement Report for May 2009. The Grant Application for the Regional Emergency Plan has not yet been reviewed by the Alberta government.

- AUMA Member Notice 9.6 – Assessment and Bill 23 AUMA has been looking at issues relating to assessment and its relation to property tax and the implications of this process for Alberta municipalities. Bill 23 was amended and passed on June 3, 2009. While the Government indicates the legislation will improve assessment complaints and appeals processes with respect to municipal governments across the province, it introduces some amendments to the current processes which have raised questions about changes to timelines and some of the terminology. The AUMA requests that municipalities complete a survey on Assessment and Bill 23. The survey is available on the AUMA website.
- AUMA Member Notice 9.7 – Policy Paper on Future of Local Governance The AUMA has published a Draft of the 2009 Convention Policy Paper on the Future of Local Governance and asks that municipalities review the paper and provide their comments before it is finalized for the 2009 Convention Resolutions Book.
- AUMA Member Notice 9.8 – Water Conservation Microsite The Water Conservation Microsite link is available on the AUMA website. The site provides information on municipal and provincial strategies for managing our water supply as well as links to conservation resources, information on upcoming workshops and events, and details about the AUMA Water Conservation and Efficiency Plan.
- Alberta Tourism, Parks and Recreation – 2012 Alberta Summer Games 9.9 The Ministry of Tourism, Parks and Recreation is responsible for sport and recreation in Alberta, and invites the Town to consider submitting a bid for the right to host the 2012 Alberta Summer Games.
- Parkland Regional Library (PRL) – Board Meeting Minutes May 14, 2009, 2008 Annual Report, Financial Statement and Auditor’s Report 9.10 Council reviewed the PRL Board Meeting Minutes from May 14, 2009 and the PRL 2008 Annual Report, Financial Statement and Auditor’s Report.
- albertafirst.com Newsletter – June 2009 9.11 Council reviewed the June 2009 albertafirst.com Newsletter.
- Parkland Community Planning Services (PCPS) – 2008-2009 Annual Report 9.12 Council reviewed the PCPS 2008-2009 Annual Report.
- Res. 271/09 Moved by Councillor Humphrey that the correspondence and information items be received for information. Carried.
- 10. Seminars, Meetings, Special Events**
- 10.1 Town of Bentley – Parade August 6, 2009. Mayor Posti to attend.
- 10.2 AUMA – Water Conservation Workshop – October 1, 2009
- 10.3 Central Alberta Child and Family Services – Checkpoint ’09 – June 26, 2009
- 10.4 Parkland Regional Library – Celebrating 50 Years – October 2, 2009
- Res. 272/09 Moved by Councillor Krecsy that the Seminars, Meetings, and Special Events be received for information and to approve attendance as indicated. Carried.
- 12. Committee of the Whole**
- Establishment of the Position of Chief Administrative Officer (CAO) Bylaw, Job Description – CAO Res.273/09 Council reviewed the CAO job description and Bylaw 691/09, being a Bylaw to establish the position of CAO.
- Res.273/09 Moved by Councillor Krecsy to give Bylaw 691/09 first reading. Carried.
- Res.274/09 Moved by Councillor Ebden to give Bylaw 691/09 second reading. Carried.
- Res.275/09 Moved by Councillor Walker to introduce Bylaw 691/09 for third reading. All in favor. Carried.
- Res.276/09 Moved by Councillor Humphrey to give Bylaw 691/09 third and final reading. Carried.
- Press left the meeting at 8:12 p.m.

- 11. In Camera**
Res.277/09
- 11.2 Moved by Councillor Van Boeschoten that the meeting moves in camera excluding all persons except Council members, and Staff members Administrator Kleeberger and Susan Norberg to discuss land, legal and personnel issues. Time: 8:13 p.m. Carried.
- Res.278/09
- Moved by Councillor Krecsy that the meeting come out of camera and reverts back to the regular meeting. Time: 8:50 p.m. Carried.
- Rick McKinnon, Public Works Foreman and the Press re-entered the meeting at 8:51 p.m.
- Sale of Portion of Lot 1,
Block 1, Plan 7921646
Res.279/09
- Moved by Councillor Van Boeschoten that an extension be granted to April 30, 2010 subject to the following conditions:
-that a Development Agreement be signed by September 15, 2009
-that a Development Permit is in place by October 30, 2009
-that the deposit is non-refundable if the conditions are not met. Three in favour, two opposed. Carried.
- Lift Stations/Forced
Main Project
- Council requested Rick McKinnon's opinion on the Lift Stations project options. Discussion followed.
Rick McKinnon left the meeting at 9:03 p.m.
- Res.280/09
- Moved by Councillor Krecsy that the Town of Eckville proceed with the recommendations presented by Stantec Consulting Ltd. to:
a)realign the forced main from Lift Station 2 (East) to the SW boundary of the sewage lagoon,
b)install a vaulted dry well/wet well system at Lift Station 2 (East), and
c)retrofit of the dry well/wet well at Lift Station 1 (West)
with the exception that a submersible system be installed at Lift Station 1 (West) instead of a retrofit. Carried.
- Res.281/09
- Moved by Councillor Humphrey that the Town of Eckville enters into an agreement with Stantec Consulting Ltd. to provide engineering services required to complete the Lift Station/Forced Main Project. Carried.
- 13. Adjournment**
Res.282/09
- 13.1 Moved by Councillor Ebden that the meeting be adjourned. Time: 9:10 p.m. Carried.

Mayor

Administrator