

TOWN OF ECKVILLE – COUNCIL MINUTES
Monday, March 23, 2009
Council Chambers

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| 1. Call to Order | 1.0 Mayor Posti called the meeting to order at 6:00 p.m.
Present: Mayor Helen Posti, Councillors Gord Ebden, Mitch Krecsy, Grant van Boeschoten, John Walker
Absent: Councillor Scott Kinley. Asst. Admin Susan Norberg
Staff: Administrator Therese Kleeberger
Press: Carson Papke, Eckville Echo |
| In-camera
Res. 114/09 | Moved by Councillor Krecsy that the meeting go in camera excluding all persons except Council members and Staff member Administrator Kleeberger to discuss land issues. Time: 6:01 p.m. Carried. |
| Out of Camera
Res. 115/09 | Moved by Councillor van Boeschoten that the meeting come out of camera and reverts back to the regular meeting. Time: 6:10 p.m. Carried. |
| 2. Delegations | Ed Klop – Country Lane Meadows |
| 3. Agenda | 3.1 Additional Agenda Items:
Item 10.6: Alberta Health Services – Mar. 24 -dinner for community leaders |
| Res.116/09 | Moved by Councillor Ebden that the agenda be adopted as presented with additions. Carried. |
| 4. Minutes | 4.1 Minutes of Regular Meeting March 9, 2009 |
| Res.117/09 | Moved by Councillor Walker that the minutes of the regular Council meeting of March 9, 2009 be adopted as presented. Carried. |
| Public Works Report
Street Maintenance | Rick McKinnon, Public Works Supervisor, entered the meeting at 6:15 p.m. Snow plowing/removal completed on all the truck routes, residential streets now being done. The storm sewer in front of Co-op Agro was frozen so had to get a steamer in to thaw line out. The “Do Not Enter” sign was installed west of the elementary school. The new “Mellisa Hollingsworth” signs are in, hope to change them out this week weather permitting. |
| Lift Stations | A larger pulley was put on Pump 2 at the West Lift Station which fixed the problem of the motor drawing too much amperage and kicking out the reset button. All the baskets are now back into the lift stations again. All of the rotating assemblies are now here for the lift stations. A new 5-horse motor was purchased for the West Lift Station as the old one could not be repaired. Met with Stantec on Monday March 9 to discuss the lift stations and forced sewer main project. |
| Garbage | The garbage truck had to go back to the welding shop to have the compactor welded again. A few modifications to the guides was done to keep it on the tracks. |
| Pumphouse | Water samples have been good at Pumphouse. Bermac still has to put in the power backup for chlorine analyzer. |
| Vehicles, Equipment:
Purchases, Disposal | Four quotes were received and discussed with Council for the purchase of a new ½ ton truck and extras. Extras include a box liner, mud flaps, running boards, full floor mats. Disposal of unused equipment and vehicles also discussed. Major items include the 1998 GMC pick up, tractor, fire truck and other miscellaneous mobile equipment that has not been used for years. |
| Lawn Mower
Replacement | Rick has received a very good price for a new lawn mower and the company will take the old Toro mower on trade. Discussion. |
| Res. 118/09 | Moved by Councillor Ebden that written quotes be obtained from 3 companies including all local companies for possible replacement of the Toro lawn mower. Carried. |
| Other: fire hydrant
Cold Storage Shed
Upgrades
Recycling | A fire hydrant was changed out at 4856 – 51 Ave. that was hit by a vehicle. Wood has been ordered to build the mezanine in the cold storage shop. The electrician plans to start wiring the new shop around the beginning of April. Volume seems to be going up at the recycle bins. Waste Management has to be called every 2 weeks now instead of 3 weeks. It may just be the time of year. |
| Additional P.W. Staff | Rick would like Council to consider the hiring of a temporary worker for public works from April to September to get caught up on maintenance and repairs and other operations. Cost implication is approximately \$15,000.00. Council will consider this request. |

Maintenance to 444 Loader Tractor, Grader Rick contacted Brandt Tractor to discuss needed servicing to the loader tractor and grader. Brandt has quoted a price of \$3,000 to do this work.

Res. 119/09 Moved by Councillor Walker that Public Works proceed with the maintenance of the loader tractor and grader by Brandt Tractor. Carried.

(Also refer to “Reports” and Council decisions later in the meeting.)

Presentation Mayor Posti called on Rick to come up and presented him with a gift certificate. She acknowledged and thanked him for his contribution and dedication to the community as a Council member.

Rick McKinnon withdrew from the meeting at 6:51 p.m.

5. Action Items

Real Estate Listing-McDonald Heights 5.1 Since the completion of the McDonald Heights Residential Subdivision, Council has commissioned Coldwell Banker to market, list and sale of the lots on behalf of the Town. An extension/amendment to the agreement is required to be completed each year. Coldwell Banker has indicated that the same terms in the original agreement will remain.

Res.120/09 Moved by Councillor Walker that Council extend the contract with Coldwell Banker Ontrack Realty for one year to market, list and sale the residential lots in McDonald Heights. Carried.

BCF-CC Grant Funding 5.2 Further to the grant applications under the Building Canada Fund program, Council Lift Stns/Forced Main, North Outlet Storm must pass a resolution indicating agreement with the terms and conditions of this program, and indicate they will conduct an open tendering process, manage the construction of the project, fund the municipal share of the construction costs, fund ongoing operation and maintenance, and follow any mitigation measures as required by the *Canadian Environmental Assessment Act*. The initial resolutions are as follows and did not cover all of these components. Res. 009/09 (Jan. 12/09) Moved by Councillor McKinnon that Stantec Consulting complete the Building Canada Fund Grant Application on behalf of the Town of Eckville for funding towards the Lift Station and Forced Main Upgrades project. Res. 101/09 (Mar. 9/09): Moved by Councillor van Boeschoten that the Town of Eckville makes application under the Building Canada Fund for funding towards the North Outlet Storm Water Project and that Tagish Engineering be authorized to complete the application on behalf of the Town.

Res. 121/09 Moved by Councillor Krecsy that the Town of Eckville applies to the Canada–Alberta Building Canada Fund – Communities Component to upgrade its lift stations and forced sewer main, and that the Town of Eckville hereby agrees with the terms and conditions of this program, and that the Town of Eckville will conduct an open tendering process, manage the construction of the project, fund the municipal share of the construction costs, fund ongoing operation and maintenance, and follow any mitigation measures as required by the Canadian Environmental Assessment Act. Carried.

Res. 122/09 Moved by Councillor van Boeschoten that the Town of Eckville applies to the Canada–Alberta Building Canada Fund – Communities Component to provide improvements to the North Storm Water Outlet, and that the Town of Eckville hereby agrees with the terms and conditions of this program, and that the Town of Eckville will conduct an open tendering process, manage the construction of the project, fund the municipal share of the construction costs, fund ongoing operation and maintenance, and follow any mitigation measures as required by the Canadian Environmental Assessment Act. Carried.

Reduce Use of Bottled Water in Municipal Facilities 5.3 The Federation of Canadian Municipalities (FCM) is encouraging the reduction of bottled water use in municipal facilities where other options are available. This is being put forward over growing concerns for environmental impacts relating to the production of bottled water, the energy requirements for production and transportation as well as recycling/disposal.

Res. 123/09 Moved by Councillor Ebden that the information received from FCM concerning the use of bottled water be received for information. Carried.

Membership – PSRB 5.4 Partners FOR the Saskatchewan River Basin is doing a membership drive and invite the Town to join. Their mandate is to build awareness and knowledge of water issues in the Saskatchewan River Basin.

Res. 124/09 Moved by Councillor Walker that the membership invitation from Partners FOR the Saskatchewan River Basin be received for information. Carried.

PUBLIC MEETING

Call to Order Mayor Posti called the public meeting to order at 7:00 p.m.

Bylaw 689/09 – Council of the Town of Eckville proposes to amend the Land Use Bylaw
Amendment to Land Use 610/98 as follows:
Bylaw 610/98

By amending the Minimum Yard Requirements in the Manufactured Home District (R3) under “Manufactured Home Subdivision Standards”:

- Minimum Yard Requirements: Manufactured homes and their attached structures shall be at least:
- (i) 1.5 meters (4.92 ft.) from the side parcel boundaries except on a corner parcel where the side yard abutting a road shall be at least 3 meters (9.84 ft.)
 - (ii) 6 meters (19.69 ft.) from the front parcel boundary
 - (iii) 3 meters (9.84 ft.) from the rear parcel boundary

At the Council meeting on February 23, 2009, Council gave first reading to Bylaw 689/09. Notice of the Public meeting was published in the Eckville Echo.

Written Submissions Lacombe County: has no objections or concerns to the bylaw.
Oral Presentations None
Adjournment Moved by Councillor Krecsy that the public meeting be adjourned.
Res. 125/09 Time: 7:05 p.m. Carried.

Mayor Posti called the regular meeting back to order

Bylaw 689/09 Moved by Councillor Walker that Bylaw 689/09 be read a second time. Carried.
Res. 126/09

Bylaw 689/09 Moved by Councillor van Boeschoten that Bylaw 689/09 be read a third and final
Res. 127/09 time. Carried.

Delegation 2.1 Country Lane Meadows – Ed Klop, Rand Sisson, Yvonne White entered the meeting at 7:07 p.m.
In Camera Moved by Councillor Walker that the meeting move in camera excluding all
Res.128/09 persons except Council members, Staff member Administrator Kleeberger, and the delegation of Ed Klop, Rand Sisson and Yvonne White to discuss land issues.
Time: 7:07 p.m. Carried.

Out of Camera Moved by Councillor Ebden that the meeting come out of camera and reverts back
Res.129/09 to the regular meeting. Time: 7:27 p.m. Carried.

The delegation left the meeting at 7:28 p.m.

6. Bylaws, Policies, Projects Three policies were brought before Council for review and approval.

Policy 1902/09 – Code of Ethics, Conduct The Code of Ethics and Conduct policy sets out the guiding principles for the work place, ethical behavior and expectations of the employees.

Res. 130/09 Moved by Councillor Krecsy that the Code of Ethics and Conduct Policy 1902/09 as amended be approved. Carried.

Policy 3301 –Street Maintenance The Street Maintenance policy sets out the standards for the general maintenance of municipal streets, alleys and lanes.

Res. 131/09 Moved by Councillor Walker that the Street Maintenance Policy 3301 as amended be approved. Carried.

Policy 7301- Recreation, Parks, Playgrounds Maintenance The Recreation, Parks Playgrounds Maintenance policy provides guidelines and procedures for the maintenance and upkeep of the recreation areas, sports fields, playgrounds, parks, green spaces, trails, walkways and the cemetery.

Res. 132/09 Moved by Councillor Krecsy that the Recreation, Parks, and Playgrounds Maintenance Policy 7301 as presented be approved. Four in favor, one opposed.

Carried.

7. **Reports**
- Pick Up Truck and Accessories
Res. 133/09
- 7.1 **Foreman's Report** – see also above.
Moved by Councillor Ebden that an additional \$2,000.00 above the budget amount of \$25,000.00 be approved towards the purchase of a new pick up truck to cover accessories. Carried.
- BCF-CC Grant
Applications - Lift Stns/
Forced Main Sewer,
North Outlet Storm
Policies, Bylaws,
Planning
- 7.2 **Administrator's Report**
The Building Canada Fund – Communities Component (BCF-CC) grant applications for the Lift Stations/Forced Main Sewer and the North Outlet Storm Water projects were uploaded and accepted by Infrastructure Canada. It will take approximately 60 days to assess the applications and proposed projects. Staff are reviewing and working on drafts of various bylaws and policies: Sidewalk, Curb & Gutter Maintenance, Water and Sewer Bylaw, Communications Program, Sewer, Water, Fire Hydrant Maintenance, Personnel Policy, Independent Contractors Agreement, and agenda items for the Council Planning Session. Another lot has been sold (5116 – 55 St. Close). Coldwell Banker commented that interest and inquiries is picking up again.
Mar. 30/09 – Fixed Assets Training
Apr. 6/09 – Quality Assurance Committee meeting
- McDonald Heights: Lot Sale
Upcoming Meetings, Events
- 7.3 **Financial Report**
The March 23, 2009 Accounts Payable report and December financial statement was reviewed.
- Res.134/09
Moved by Councillor van Boeschoten that the Foreman's, Administrator's, and Financial reports be received for information. Carried.
8. **Committee, Board Reports**
- Councillor Ebden
- 8.1 **Committee, Board Reports**
Eckville Municipal Library Board, Eckville Emergency Management Agency, Eckville Community Centre Board, Eckville Minor Ball
Nothing to report.
- Councillor van Boeschoten
- Councillor Krecsy
Eckville Emergency Management Agency, Subdivision & Development Appeal Training Workshop.
- Councillor Kinley
Absent
- Councillor Walker
Eckville Credit Union annual general meeting, Red Deer River Water Alliance meeting.
- Mayor Posti
Parkland Community Planning Services Executive meeting.
- Res. 135/09
Moved by Councillor Krecsy that the Committee and Board reports be received for information as presented. Carried.
- Naming of Ball Diamond
"Andrew Field"
- Councillor Ebden reported that Eckville Minor Ball has passed a motion at their annual general meeting to name the ball diamond located on Parcel C, Plan 0021525 as "Andrew Field" after the late Bill Andrew. Mr. Andrew was a major contributor both voluntarily and financially in building the minor ball program and facilities in the community.
- Res. 136/09
Moved by Councillor Ebden that Council support and approve the motion of Eckville Minor Ball to name the sports field at Parcel c, Plan 0021525 as "Andrew Field". Carried.
9. **Correspondence, Information Items**
- 9.1 Alberta Association of Municipal Districts & Counties (AAMDC) – release of Rural Matters Report – *One Vision, Many Voices: How to Build a Sustainable Rural Alberta*.
- 9.2 Wolf Creek Public Schools – thank you to Council for supporting their quest to receive interim financing for special needs students while the province completes its report on this matter.
- 9.3 Lacombe County – did not approve the request from Council for financial support under the Town's Recreational/Cultural Funding grant program to assist community groups and organizations with their activities.
- 9.4 Alberta Recycling Management Authority – information regarding proposed changes to Alberta Recycling programs – tires, electronics, and paint.
- 9.5 TransCanada Pipelines Limited – notice of their application to National Energy Board for an order recognizing them under federal jurisdiction from provincial jurisdiction.
- 9.6 Alberta's Building & Fire Codes – update of changes to the codes to help prevent high intensity residential fires.
- 9.7 AUMA Member Notice; of Bill 203 that would see municipal election campaign

finance rules mirror legislation that currently guides provincial campaign finance rules.

- 9.8 The Council of Canadians (a national citizens organization): provided information about their concerns relative to The Trade, Investment and Labour Mobility Agreement (TILMA) that will come into effect for municipalities on April 1, 2009.
- 9.9 Parkland Regional Library – February 26, 2009 Meeting Minutes

Res. 137/09

Moved by Councillor Walker that the correspondence and information items be received for information. Carried.

Carson Papke, Eckville Echo withdrew from the meeting at 8:50 p.m.
Council took a recess and reconvened at 9:00 p.m.

10. Seminars, Meetings, Special Events

- 10.1 2009 Big Horn Rodeo Parade (Caroline) Invitation – May 16, 2009 – Mayor Posti may attend.
- 10.2 albertafirst.com – Annual General Meeting Notice – April 2, 2009.
- 10.3 AUMA/AMSC Summer Golf Tournament – June 24, 2009
- 10.4 AUMA – June Mayors’ Caucus – June 10, 2009 – Mayor Posti will attend.
- 10.5 Foundation of Administrative Justice – Conference – April 29-30, 2009.
- 10.6 Alberta Health Services – March 24, 2009 - dinner for community leaders. Mayor Posti will attend.

Res. 138/09

Moved by Councillor Walker that the Seminars, Meetings, and Special Events be received for information and to approve attendance as indicated. Carried.

11. In Camera
Res.139/09

- 11.1 Moved by Councillor Krecsy that the meeting move in camera excluding all persons except Council members and Staff member Administrator Kleeberger to discuss land and personnel issues. Time: 9:04 p.m. Carried.

Res.140/09

Moved by Councillor van Boeschoten that the meeting come out of camera and reverts back to the regular meeting. Time: 9:50 p.m. Carried.

Temporary Worker –
Public Works
Res. 141/09

Moved by Councillor Krecsy that a temporary worker be hired to assist Public Works with their duties, the term be up to a maximum of 5 months, and that a progress report be presented to Council at the June 22, 2009 meeting. Carried.

12. Committee of the Whole

- 12.1 CAO Bylaw & Job Description – postponed to next meeting.

13. Adjournment
Res. 142/09

- 13.1 Moved by Councillor Walker that the meeting be adjourned. Time: 9:54 p.m. Carried.

Mayor

Administrator