



## TOWN OF ECKVILLE

### Home Business License

**Working from home?** When you are setting up a business operating from your home, you need to notify the Town office. Depending on the type of business you will be operating, it may have an affect on your neighborhood in terms of traffic volume, noise volume, on-street parking, and land use. That is why you must have approval from the Municipal Planning Commission to operate your business.

#### What to Do

1. Complete a *Development Permit Application* at the Town Office and pay a one-time fee of \$50.
2. If requested or desired, attend a meeting of the Municipal Planning Commission to discuss your business and answer any questions. Once the MPC decides on your application, there will be a 14-day waiting period for public input on your pending permit before your application is finalized.
3. If approved and once you receive your permit, you must purchase a Business License for a \$20 fee. This license is renewable annually while you are operating your home business.
4. You are ready to start your business.

For more detailed information on home occupation guidelines, please refer to *Land Use Bylaw 610/98*, or contact the Town of Eckville Development Officer.

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